



School District No. 67 (Okanagan Skaha)
BUSINESS COMMITTEE OF THE WHOLE
MINUTES



Tuesday, January 16, 2018, 4:00 P.M.
SCHOOL BOARD OFFICE
425 Jermyn Avenue

MEMBERS PRESENT **Ginny Manning, Chair**
 Bill Bidlake, Trustee
 Shelley Clarke, Trustee
 Bruce Johnson, Trustee
 Barb Sheppard, Trustee
 Linda Van Alphen, Trustee

Members Absent **Julie Planiden, Trustee**

ALSO PRESENT **Wendy Hyer, Superintendent of Schools**
 Bonnie Roller Routley, Secretary-Treasurer
 Helena Drury, Assistant Secretary-Treasurer
 Jason Corday, Director of Instruction
 Doug Gorcak, Director of Facilities
 Kim Kerr, Executive Assistant

1. Call to Order

Trustee Manning called the meeting to order at 4:00 p.m.

2. Adoption of Agenda

MOTION: Duly moved and seconded
 That the agenda be approved.

CARRIED

3. Presentations

4. Information Items

4.1 Cheque and ePAYMENT Listing

As per Policy No. 600 - Fiscal Control, a monthly listing of cheque and e-payments as of October, November, and December 2017 was provided and reviewed by the secretary-treasurer. Cheques and e-payments are as follows:

	Cheques	ePayments
October	\$1,038,303.31	\$2,598,051.36
November	\$1,254,346.38	\$2,254,506.32
December	\$1,145,576.03	\$2,216,014.56

4.2 Video Surveillance Report

As per Policy No. 725 – Video Surveillance, a report of video surveillance was provided. Director of Facilities Gorcak reviewed the report noting that there have not been any new cameras added since the last report. New cameras added at schools, must be approved by the school PAC.

4.3 Mileage Rates

Policy No. 540 – Employee Travel: Insurance and Expenses establishes that the rate per kilometer shall be the rates established annually by the BC School Trustees Association (BCSTA). The district has been advised that BCSTA has increased the mileage rate, therefore, effective January 1, 2018, the district mileage rate will be \$0.55.

4.4 AbEd Funding and Local Education Agreement

Secretary-Treasurer Roller Routley explained Ab Ed Funding and the Local Education Agreement to the Board for informational purposes.

5. Action Items

5.1 Preparation for BCPSEA AGM

BCPSEA representative, Trustee Manning, consulted with the Board in preparation for voting at the BCPSEA 2018 AGM which will be held on January 26, 2018.

6. Upcoming Policies

- Policy No. 201 - School Fundraising and School Financial Records (last reviewed September 10, 2007)
- Policy No. 527 - Sexual Harassment (last reviewed September 10, 2007)
- Policy No. 530 - Employee Wellness, Health and Safety (last reviewed September 10, 2007)
- Policy No. 610 - Records Retention (last reviewed September 10, 2007)
- Policy No. 720 - Security of Premises (last reviewed February 9, 2004)

7. Question Period**8. Adjournment**

MOTION: Duly moved and seconded
That the meeting be adjourned.

CARRIED

The meeting was adjourned at 5: 03.