



School District No. 67 (Okanagan Skaha)
BUSINESS COMMITTEE OF THE WHOLE
MINUTES

Tuesday, February 13, 2018, 4:00 P.M.
SCHOOL BOARD OFFICE
425 Jermyn Avenue

MEMBERS PRESENT Ginny Manning, Chair
Bill Bidlake, Trustee
Shelley Clarke, Trustee
Bruce Johnson, Trustee
Julie Planiden, Trustee
Barb Sheppard, Trustee
Linda Van Alphen , Trustee

ALSO PRESENT Wendy Hyer, Superintendent of Schools
Bonnie Roller Routley, Secretary-Treasurer
Todd Manuel, Assistant Superintendent
Helena Drury, Assistant Secretary-Treasurer
Doug Gorcak, Director of Facilities
Daniel Francisco, Director of Information Technology
Kim Kerr, Executive Assistant

1. Call to Order

Trustee Manning called the meeting to order at 4:00 p.m.

2. Adoption of Agenda

MOTION: Duly moved and seconded

That the agenda be approved.

CARRIED

3. Presentations

4. Information Items

4.1 Cheque and ePAYMENT Listing

As per Policy No. 600 – Fiscal Control, a monthly listing of cheque and e-payments as of January 2018 was provided and reviewed by the secretary-treasurer. Cheques and e-payments are as follows:

	Cheques	ePayments
January	\$1,043,687.74	\$2,212,668.46

4.2 Letter from Minister of Education

The Business Committee reviewed the response by the Minister of Education regarding Rural Education Enhancement Funding. It was agreed that our district has been well served by the funds which allows Trout Creek Elementary and West Bench Elementary schools to remain open.

MOTION: Duly moved and seconded

That the Business Committee recommend that the Board of Education make a submission regarding the continuation of the Rural Education Enhancement Fund to the Ministry of Education after BCSTA Provincial Council meeting held on February 16 and 17, 2018.

CARRIED

4.3 CYBERSECURITY – Practical Ways to Provide Oversight and Mitigate Risk

Information was provided on the breakfast session hosted by the Institute of Corporate Directors on Thursday, March 1, 2018 in Kelowna, B.C.

4.4 Amended Annual Budget 2017-18

Secretary-Treasurer Roller Routley reviewed the 2017-18 Amended Annual Budget presented in the amount of \$68,749,386. The Amended Annual Budget Bylaw for the fiscal year 2017-18 will be read at the Special Board of Education meeting following this meeting.

5. Action Items

5.1 Input to the Ministry of Education Funding Allocation Formula Review Process

The Business Committee discussed the Ministry of Education Funding Allocation Formula Review Process. The last principle has been changed to the title “Accountable”. It was noted that the costs of inflation, administrative salaries and technology have not been addressed. Trustee Planiden will take input from the Board to the Provincial Council meeting held on February 16 and 17, 2018.

6. Upcoming Policies

- Policy No. 201 – School Fundraising and School Financial Records (last reviewed September 10, 2007)

- Policy No. 527 – Sexual Harassment (last reviewed September 10, 2007)
- Policy No. 530 – Employee Wellness, Health and Safety (last reviewed September 10, 2007)
- Policy No. 610 – Records Retention (last reviewed September 10, 2007)
- Policy No. 720 – Security of Premises (last reviewed February 9, 2004)

7. Question Period

8. Adjournment

MOTION: Duly moved and seconded
That the meeting be adjourned.

CARRIED