



School District No. 67 (Okanagan Skaha)
BUSINESS COMMITTEE OF THE WHOLE
MINUTES



Tuesday, August 30, 2016, 4:00 P.M.
SCHOOL BOARD OFFICE
 425 Jermyn Avenue

MEMBERS PRESENT Linda Van Alphen, Chair
 Bill Bidlake, Vice Chair
 Shelley Clarke, Trustee
 Bruce Johnson, Trustee
 Ginny Manning, Trustee
 Barb Sheppard, Trustee

Members Absent Julie Planiden, Trustee

ALSO PRESENT Wendy Hyer, Superintendent of Schools
 Bonnie Roller Routley, Secretary-Treasurer
 Todd Manuel, Assistant Superintendent
 Daniel Francisco, Director of Information Technology
 Doug Gorcak, Director of Facilities
 Maureen Hayter, Director of Finance
 Kim Kerr, Executive Assistant

1. Call to Order
 Trustee Manning called the meeting to order at 4:00 p.m.

2. Adoption of Agenda
 Item 5.1(a) titled Request for Letter of Support for Summerland Community Arts Council was added to the agenda.

MOTION: Duly moved and seconded
 That the agenda be adopted as amended.

CARRIED

3. Presentations

4. Information Items

4.1 Cheque and ePAYMENT Listing
 As per Policy No. 600 - Fiscal Control, a monthly listing of cheque and e-payments for April, May, June, and July, 2016 was provided and reviewed by the secretary-treasurer. Cheques and e-payments are as follows:

	Cheques	ePAYMENTS
April	\$521,146.52	\$266,346.45
May	\$613,994.61	\$485,746.03
June	\$909,954.21	\$391,867.97
July	\$414,523.87	\$556,463.16

4.2 YMCA Letter of Funding

The Board was informed via a letter that the YMCA has been awarded a \$500,000 grant toward construction of a child care centre to be located on the Queen's Park Elementary School field. It was also noted that Naramata Community Daycare also received \$140,000 from this grant program for a renovation in Naramata Elementary School.

4.3 Year-End Financial Statements 2015-16

Director of Finance, Maureen Hayter, presented the year-end financial statements for the 2015-16 school year.

Director of Information Technology, Danny Francisco, arrived at 4:37 p.m.

4.4 KEV Software Solution for Schools

Director of Finance, Maureen Hayter, presented a memo detailing information about KEV School Cash Solution for Schools, the new software for school based accounting and fee collection.

5. Action Items**5.1 General****a. Request for Letter of Support for Summerland Community Arts Council**

A letter from the District of Summerland and the Summerland Community Arts Council requesting a letter of support was brought to the Board for immediate action.

MOTION: Duly moved and seconded

That the Board write a letter in support of the Summerland Community Arts Council's application for a grant requesting funding from BC's Ministry of Community, Sport, Recreation, Arts and Culture for an Arts & Cultural Centre.

CARRIED

b. 2016-17 Five-Year Capital Plan

Director of Facilities, Doug Gorcak, reviewed projects suggested for the Five-Year Capital Plan Submission.

MOTION: Duly moved and seconded

That the Business Committee recommends to the Board of Education that the 2016-17 Five-Year Capital Plan be accepted as presented.

CARRIED

c. Transportation Funding Announcement

Secretary-Treasurer, Bonnie Roller Routley, presented information on the Transportation Funding announced by the Ministry of Education on August 10, 2016.

Trustee Sheppard left the meeting at 5:49 p.m.

"Working Together for Student Success"

5.2 Policy

a. Policy No. 750 - School Closure

MOTION: Duly moved and seconded
That the review of Policy 750 – School Closure be tabled until the next Business Committee meeting.

TABLED

b. Policy No. 317 - Harassment/Threats/Intimidation/Racial Prejudice/Violence

This policy will be reviewed at a future date after a new policy related to LGBTQ+ has been created.

MOTION: Duly moved and seconded
That a new policy be created specifically related to LGBTQ+.

CARRIED

c. Policy No. 310 - District Code of Conduct

This policy will be reviewed at a future date after a new policy related to LGBTQ+ has been created and will reflect new legislation.

6. Upcoming Policies

- Policy No. 720 - Security of Premises (last reviewed February 9, 2004)
- Policy No. 530 - Employee Wellness, Health and Safety (last reviewed September 10, 2007)
- Policy No. 610 - Records Retention (last reviewed September 10, 2007)
- Policy No. 201 - School Fundraising and School Financial Records (last reviewed September 10, 2007)
- Policy No. 212 - Trespassers on School Property (last reviewed September 10, 2007)
- Policy No. 150 - Trustee Financial Matters (last reviewed March 9, 2015)

7. Question Period

There were no questions.

8. Adjournment

MOTION: Duly moved and seconded
That the meeting be adjourned at 6:14 p.m.

CARRIED