



**School District No. 67 (Okanogan Skaha)**  
**BUSINESS COMMITTEE OF THE WHOLE**  
**MINUTES**



**Tuesday, January 3, 2017, 4:00 P.M.**  
**SCHOOL BOARD OFFICE**  
**425 Jermyn Avenue**

<b>MEMBERS PRESENT</b>	<b>Linda Van Alphen, Chair</b> <b>Bill Bidlake, Vice Chair</b> <b>Ginny Manning, Trustee</b> <b>Julie Planiden, Trustee</b> <b>Barb Sheppard, Trustee</b>
<b>Members Absent</b>	<b>Shelley Clarke, Trustee</b> <b>Bruce Johnson, Trustee</b>
<b>ALSO PRESENT</b>	<b>Wendy Hyer, Superintendent of Schools</b> <b>Todd Manuel, Assistant Superintendent</b> <b>Jason Corday, Director of Instruction</b> <b>Daniel Francisco, Director of Information Technology</b> <b>Doug Gorcak, Director of Facilities</b> <b>Maureen Hayter, Director of Finance</b> <b>Kim Kerr, Executive Assistant</b>

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**1. Call to Order**

Trustee Manning called the meeting to order at 4:00 p.m.

**2. Adoption of Agenda**

MOTION: Duly moved and seconded

That the agenda be approved as amended removing Item 4.4.

**CARRIED**

**3. Presentations**

**4. Information Items**

**4.1 Cheque and ePAYMENT Listing**

As per Policy No. 600 - Fiscal Control, a monthly listing of cheque and e-payments as of October and November 2016 was provided and reviewed by the secretary-treasurer. Cheques and e-payments are as follows:

	Cheques	ePayments
October	\$415,848.73	\$452,551.30
November	\$792,561.21	\$578,173.95

#### 4.2 Youth Trades Capital Equipment Program

Director of Facilities Gorcak informed the Board that the Ministry of Education will be administering a Youth Trades Capital Equipment Program developed by the Ministry of Jobs, Tourism and Skills Training and Industry Training Authority to enable schools to purchase trades training equipment. School Districts are asked to submit a Three-Year Capital Plan identifying their priorities based on specific criteria.

#### 4.3 Video Surveillance Report

As per Policy No. 725, Director of Facilities Gorcak reviewed the video surveillance report.

### 5. Action Items

#### 5.1 Consultation Process for the Rural Education Review

The Board provided feedback regarding the Rural Education questionnaire to be sent to Parliamentary Secretary Larson.

#### 5.2 Investment Policy

The Board reviewed new Policy No. 620 - Financial Investments.

MOTION: Duly moved and seconded

That the Business Committee recommends to the Board of Education that new Policy #620 - Financial Investments be approved in principle.

**CARRIED**

### 6. Upcoming Policies

- Policy No. 150 - Trustee Financial Matters (last reviewed March 9, 2015)
- Policy No. 201 - School Fundraising and School Financial Records (last reviewed September 10, 2007)
- Policy No. 212 - Trespassers on School Property (last reviewed September 10, 2007)
- Policy No. 305 - Choice and Flexibility (last reviewed January 13, 2014)
- Policy No. 317 - Harassment/Threats/Intimidation/Racial Prejudice/ Violence
- Policy No. 530 - Employee Wellness, Health and Safety (last reviewed September 10, 2007)
- Policy No. 610 - Records Retention (last reviewed September 10, 2007)

- Policy No. 720 - Security of Premises (last reviewed February 9, 2004)

**7. Question Period**

There were questions regarding video surveillance cameras, the Rural Education questionnaire and bussing.

**8. Adjournment**

MOTION: Duly moved and seconded  
That the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:04 p.m.