



**School District No. 67 (Okanagan Skaha)**  
**BUSINESS COMMITTEE OF THE WHOLE**  
**MINUTES**



**Tuesday, January 24, 2017, 4:00 P.M.**  
**SCHOOL BOARD OFFICE**  
**425 Jermyn Avenue**

**MEMBERS PRESENT**      **Bill Bidlake, Chair**  
                                 **Shelley Clarke, Trustee**  
                                 **Ginny Manning, Trustee**  
                                 **Julie Planiden, Trustee**  
                                 **Barb Sheppard, Trustee**  
                                 **Linda Van Alphen, Trustee**

**Members Absent**            **Bruce Johnson, Trustee**

**ALSO PRESENT**            **Wendy Hyer, Superintendent of Schools**  
                                 **Bonnie Roller Routley, Secretary-Treasurer**  
                                 **Todd Manuel, Assistant Superintendent**  
                                 **Daniel Francisco, Director of Information Technology**  
                                 **Doug Gorcak, Director of Facilities**  
                                 **Maureen Hayter, Director of Finance**  
                                 **Kim Kerr, Executive Assistant**

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**1. Call to Order**

Trustee Bidlake called the meeting to order at 4:00 p.m.

**2. Adoption of Agenda**

MOTION:            Duly moved and seconded  
                                 That the agenda be approved.

**CARRIED**

**3. Presentations**

**4. Information Items**

**4.1 Cheque and ePAYMENT Listing**

As per Policy No. 600 - Fiscal Control, a monthly listing of cheque and e-payments as of December 2016 was provided and reviewed by the secretary-treasurer. Cheques and e-payments are as follows:

	Cheques	ePayments
December	\$1,372,830.55	\$622,010.30

#### 4.2 FortisBC Energy Inc. - Efficient Boiler Program Application for Rebate

Director of Facilities Gorcak provided information on the district's participation in the FortisBC Efficient Boiler Program and announced that a rebate of \$10,008.00 was received in December 2016.

### 5. Action Items

#### 5.1 Policy No. 150 - Trustee Financial Matters

Secretary-Treasurer Roller Routley reviewed suggested changes to this policy and it was noted that increasing trustee indemnities by the Consumer Price Index each year would ensure that future trustee indemnities keep up with inflation.

MOTION: Duly moved and seconded  
That the Business Committee recommends to the Board of Education that Policy No. 150 - Trustee Financial Matters be approved in principle and forwarded to partner groups until March 7, 2017 for any suggestions for changes.

**CARRIED**

#### 5.2 Policy No. 212 - Trespassers on School Property

Secretary-Treasurer Roller Routley reviewed the changes made to Policy No. 212 - Trespassers on School Property to support Section 177 of the *School Act* which prohibits the disturbance or interruption of school proceedings or official school functions, and authorizes principals and other school administrators to direct individuals to leave school property and to call for assistance from a peace officer if necessary. Following discussion, the Business Committee proposed that the name be changed from Trespassers on School Property to Maintenance of Order.

MOTION: Duly moved and seconded  
That the Business Committee recommends to the Board of Education that Policy No. 212, previously named Trespassers on School Property be renamed Maintenance of Order, be approved in principle and forwarded to partner groups until March 7, 2017 for any suggestions for changes.

**CARRIED**

### 6. Upcoming Policies

- Policy No. 201 - School Fundraising and School Financial Records (last reviewed September 10, 2007)

- Policy No. 305 - Choice and Flexibility (last reviewed January 13, 2014)
- Policy No. 317 - Harassment/Threats/Intimidation/Racial Prejudice/ Violence (last reviewed September 10, 2007)
- Policy No. 530 - Employee Wellness, Health and Safety (last reviewed September 10, 2007)
- Policy No. 610 - Records Retention (last reviewed September 10, 2007)
- Policy No. 720 - Security of Premises (last reviewed February 9, 2004)

**7. Question Period**

**8. Adjournment**

MOTION: Duly moved and seconded  
That the meeting be adjourned.

**CARRIED**

The meeting was adjourned at 4:21 p.m.