



School District No. 67 (Okanogan Skaha)
BUSINESS COMMITTEE OF THE WHOLE
MINUTES



Tuesday, April 4, 2017, 4:00 P.M.
SCHOOL BOARD OFFICE
425 Jermyn Avenue

MEMBERS PRESENT **Linda Van Alphen, Chair**
 Bill Bidlake, Vice Chair
 Shelley Clarke, Trustee
 Ginny Manning, Trustee
 Julie Planiden, Trustee
 Barb Sheppard, Trustee

MEMBERS ABSENT **Bruce Johnson, Trustee**

ALSO PRESENT **Wendy Hyer, Superintendent of Schools**
 Bonnie Roller Routley, Secretary-Treasurer
 Todd Manuel, Assistant Superintendent
 Jason Corday, Director of Instruction
 Maureen Hayter, Director of Finance
 Kim Kerr, Executive Assistant

1. Call to Order

Trustee Bidlake called the meeting to order at 4:00 p.m.

2. Adoption of Agenda

MOTION: Duly moved and seconded
 That the agenda be approved.

CARRIED

3. Presentations

4. Information Items

4.1 Cheque and ePAYMENT Listing

As per Policy No. 600 - Fiscal Control, a monthly listing of cheque and e-payments as of January, February and March 2017 was provided and reviewed by the secretary-treasurer. Cheques and e-payments are as follows:

	Cheques	ePayments
January	\$371,712.65	\$391,562.34
February	\$349,887.65	\$2,500,999.17
March	\$2,106,456.67	\$1,848,490.68

4.2 Financial Report

Secretary-Treasurer Roller Routley reviewed the financial report as at March 31, 2017.

5. Action Items

5.1 Correspondence from Boys and Girls Club

The Business Committee discussed the letter received by the Okanagan Boys and Girls Club requesting that the Board consider reducing the lease costs of the rental of the classroom at Carmi Elementary School. It was noted that the costs charged are equal to the expenses incurred to support the use of the facilities and that the Ministry requires the lease rate to be equal to expenses. Currently, all daycares are billed based on \$800 per month for 5 hours a day as a breakeven cost. If space is rented for less time, the amount is prorated.

MOTION: Duly moved and seconded
That the Business Committee respond to the Boys and Girls Club to advise that there will not be a decrease in the lease cost of the rental of the classroom at Carmi Elementary School.

CARRIED

5.2 Policy No. 201 - School Fundraising and School Financial Records

The Business Committee discussed Policy No. 201 - School Fundraising and School Financial Records. As revisions will be made, the policy will not be recommended to the Board of Education for approval in principal until changes are complete.

5.3 Board of Education and Committee Meetings 2017-18

A draft version of the Board of Education and Committee Meeting dates for 2017-18 was presented. As there is a conflict with October 25, 2017, the date for committee meetings in October will be moved to a week earlier.

MOTION: Duly moved and seconded
That the Business Committee recommends that the proposed schedule of Board of Education and Committee Meeting dates for 2017-18 be approved as amended.

CARRIED

6. Upcoming Policies

7. Question Period

8. Adjournment

MOTION: Duly moved and seconded
That the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:55 p.m.