



School District No. 67 (Okanagan Skaha)
BOARD OF EDUCATION
INAUGURAL MEETING
AGENDA

Monday, November 19, 2018, 6:30 P.M.
SCHOOL BOARD OFFICE
425 Jermyn Avenue

Pages

1. CALL TO ORDER

Pursuant to the School District's Procedural By-law 1, the chair of the inaugural meeting shall be the secretary-treasurer ('interim chair') until such time as the board chair has been elected.

We hereby acknowledge that we are on the territory of the Okanagan First People.

1.1 Results of Trustee Elections

1

The secretary-treasurer will review the results of the trustee election.

1.2 Oaths of Office

4

Judge Greg Koturbash will administer the oaths of office.

1.3 Trustee Code of Conduct

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Trustees will review and sign the Trustee Code of Conduct.

2. ADOPTION OF AGENDA

RECOMMENDED MOTION:
That the agenda be adopted.

3. ELECTION OF CHAIR

The school district's Procedural By-law 1 states:

"The interim chair shall call for nominations for board chair three times and declare nominations closed. A secret ballot shall be held and the person receiving more than one-half of the total number of votes cast shall be declared elected. If no person receives a clear majority, that person with the least number of votes shall be dropped from the nominees and a further ballot conducted. Any vote involving only two trustees that ends in a tie vote shall result in the appointment of an interim chair to serve until the next regular meeting at which time the nomination and election process will be repeated.

The interim chair shall be selected from the first available trustee in the following order:

- The most recent chair;
- The more recent vice chair;
- The two remaining trustees nominated for chair drawing lots."

4. ELECTION OF VICE CHAIR

The newly elected chair will conduct the election of the vice chair. The election of the vice chair shall follow the same procedures as that for the chair.

5. B.C. SCHOOL TRUSTEES ASSOCIATION PROVINCIAL COUNCIL

According to British Columbia School Trustees Association by-laws, a provincial councilor and an alternate are to be elected annually between December 1 and the following January 15 to act as the Board's representative to the Provincial Council of the B.C. School Trustees Association.

5.1 Election of Provincial Councilor

5.2 Election of Provincial Councilor Alternate

6. B.C. PUBLIC SCHOOL EMPLOYERS' ASSOCIATION REPRESENTATIVE COUNCIL

According to the bylaws of the British Columbia Public School Employers' Association, each member board of education shall appoint one delegate to the Association, who must be a trustee of the member school board. In the past, this appointment for the delegate and alternate has been made by election.

By-law 2.4 of the BCPSEA by-laws states:

"No person with a direct or indirect pecuniary interest, within the meaning of the *School Act*, in teacher or support staff collective bargaining, is eligible:

- a. To be elected to the Board of Directors of the Association;
- b. To represent a member at any general meeting of the Association;
- c. To represent a member at any other function of the Association.

Definition of direct pecuniary interest

Section 55 of the *School Act* states:

"Pecuniary interest" means, with respect to a trustee, an interest in a matter that could monetarily affect the trustee and includes an indirect pecuniary interest referred to in Section 56.

Section 57 of the *Act* also defines a deemed pecuniary interest:

For the purposes of this Part, the pecuniary interest of a spouse or of a parent or

child of the trustee is, if known to the trustee, deemed to be also the pecuniary interest of the trustee.

6.1 Election of BCPSEA Delegate

6.2 Election of BCPSEA Alternate Delegate

7. DESTRUCTION OF BALLOTS

RECOMMENDED MOTION:

That the ballots be destroyed.

8. DISCUSSION OF COMMITTEES AND REPRESENTATIVE APPOINTMENTS

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The normal procedure in the past has been that the chair has presented committee and representative appointments at the first regular board of education meeting following the inaugural meeting. A listing of established committees, representations, and school liaison appointments is attached. In order to assist the chair in making these appointments, please indicate on the attached form your preferences for committee or representative appointments.

9. FINANCIAL DISCLOSURE FORMS

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Trustees are required to file the annual Statement of Disclosure form between the 1st and 15th of January of each year in which they hold office.

10. BCSTA CONSENT TO RECEIVE ELECTRONIC COMMUNICATIONS

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11. DATE OF NEXT MEETING

- November 26, 2018 6:30 p.m., Regular Board of Education Meeting, at the School Board Office.

12. QUESTION PERIOD

13. ADJOURNMENT

RECOMMENDED MOTION:

That the meeting be adjourned.

Form No. 6-4
LGA s.146(2)(b)

City of Penticton

DECLARATION OF OFFICIAL ELECTION RESULTS

GENERAL LOCAL ELECTION – 2018

School Trustee

I, Laurie Darcus, Chief Election Officer, do hereby declare elected the following candidates, who received the highest number of valid votes for the office of School Trustee.

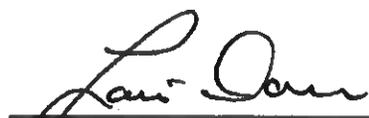
- 1. Shelley Clarke

- 2. Tracy Van Raes

- 3. Barbara Sheppard

- 4. James Palanio

Dated at Penticton, BC
this 23 day of October, 2018.



Laurie Darcus
Chief Election Officer

Form No. 6-4
LGA s.146(2)(b)

DISTRICT OF SUMMERLAND
DECLARATION OF OFFICIAL ELECTION RESULTS
GENERAL LOCAL ELECTION - 2018

School District #67 Area 2
[Office]

School Board Trustee

I, Jeremy Denegar, Chief Election Officer, do hereby declare elected the following candidates, who received the highest number of valid votes for the office of

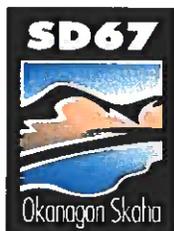
School Board Trustee

1. Dave Stathers
2. Linda Van Alphen

Dated at Summerland, British Columbia
this 22 day of October, 2018.



Chief Election Officer



School District No. 67 – (Okanagan Skaha), Area 3

DECLARATION OF OFFICIAL ELECTION RESULTS

GENERAL LOCAL ELECTION – 2018

425 Jermyn Avenue, Penticton BC V2A 1Z4

I, Kevin Lorenz, Chief Election Officer, do hereby declare elected,

Kathleen Marie Pierre, who received the highest number of valid votes
for the office of Trustee.

Dated at 425 Jermyn Avenue, Penticton, BC

this 24th day of October, 2018 .



Chief Election Officer



Trustee Commitment to Code of Conduct

We, the Undersigned Trustees, commit to the following Code of Conduct:

As a trustee I will...:

1. Observe the bylaws, policies and regulations of School District No. 67 (Okanagan Skaha); the *School Act*, Regulations and Orders; and other relevant statutes.
2. Advocate providing the best quality of education possible for our students in a fiscally responsible manner and will strive for public schools that can meet the individual needs of all children regardless of their ability, race, sex, creed, social standing or unique conditions.
3. Devote time, thought and study to trusteeship so that I may render effective and credible service as an advocate for students and public education
4. Base my personal decision upon all available facts in each situation and vote in an unbiased manner in every case.
5. Be cognizant of legislation and policy concerning conflict of interest and will abstain from discussing or voting on issues where such conflict exists. I will not attempt in any way before, during or after the meeting to influence voting and will not use my position for personal advantage or for the advantage of friends and/or family.
6. Abide by majority decisions of the Board and will accept these decisions as essential to the democratic process and remember at all times that as an individual, I have no legal authority outside the meetings of the Board, and will not undermine these decisions.
7. Hold the closed business of the Board in strictest confidence and shall continue to do so after my trusteeship has ended.
8. Treat my fellow trustees and staff with respect and consideration in order to facilitate a full and open discussion of the business at hand by attending all Board, committee and external agency meetings to which I am appointed. As a courtesy, I will notify the Board Office or Chair of any absences.
9. Recognize the role of the Superintendent as Chief Executive Office responsible for the day-to-day administration of the school district and will not in any way interfere with, or undermine the Superintendent's authority.
10. Do everything possible to maintain the integrity, confidence and dignity of the office of Trustee.

Trustee Date



School District No. 67 (Okanagan Skaha)

Committee and Liaison Appointments from November 2018 to November 2019

Standing Committees	Chair
Business Committee of the Whole	
Education Committee of the Whole	

Other Committees/Appointments	
BCSTA Provincial Council	1 Trustee, 1 alternate <i>(elected positions)</i>
BCPSEA Representative Council	1 Trustee, 1 alternate <i>(elected positions)</i>
Aboriginal Education Planning Council	1 Trustee, 1 alternate
Communities for Kids - Penticton	1 Trustee
Communities for Kids-Success by Six-Summerland	1 Trustee
Curriculum Development Advisory Committee	1 Trustee
DPAC Representative	Trustees on a Rotation Basis
Okanagan School of the Arts	1 Trustee
Okanagan College Regional Advisory Committee	1 Trustee
Penticton and Wine Country Chamber of Commerce	1 Trustee, 1 alternate
Penticton Heritage and Museum Committee	1 Trustee, 1 alternate
Penticton RCMP Community Advisory Committee	1 Trustee
Penticton Secondary School Bursary and Scholarship Foundation	1 Trustee
Pro-D Committee	1 Trustee
Pro-D Funding Committee	1 Trustee
Summerland Chamber of Commerce	1 Trustee
Summerland Recreation Committee	1 Trustee

Trustees	Schools
	Parkway Elementary, Princess Margaret Secondary, KVR Middle
	Penticton Secondary, Skaha Lake Middle, Queen's Park Elementary, Carmi Elementary, Columbia Elementary
	Kaleden Elementary, Naramata Elementary, West Bench Elementary
	Giant's Head Elementary, Summerland Middle
	Wiltse Elementary, Uplands Elementary, Home Learners/ConnectED
	Trout Creek, Summerland Secondary

DPAC Meetings 2018-2019			
Date	Location	Time	Trustee
October 24, 2018	Penticton Secondary Library	6:30 p.m.	Ginny Manning
November 28, 2018	Summerland Secondary Room 3	6:30 p.m.	
January 23, 2018	Penticton Secondary Library	6:30 p.m.	
February 27, 2019	Summerland Middle School Library	6:30 p.m.	
April 24, 2019	School Board Office IMC	6:30 p.m.	
May 22, 2019	Penticton Secondary Library	6:30 p.m.	
June 26, 2019	Penticton Secondary Library	6:30 p.m.	



Statement of Disclosure Financial Disclosure Act

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

*("local government" includes municipalities, regional districts and the Islands Trust)

Form and Fact Sheets:

This form, *Statement of Disclosure*, can be found on the B.C. Government Web site: www.gov.bc.ca [type 'Statement of Disclosure' in the search bar]. The form can be printed and completed by hand, or it can be completed at your computer then printed. If you do complete the form at your computer, you will not be able to save it so please ensure you have printed the completed form before exiting the program. There are also important fact sheets on the Financial Disclosure Act to accompany this form on the Web site:

- Fact Sheet for those accepting nomination as a municipal official [type 'AG04003-a' in the search bar]
- Fact Sheet for those accepting nomination as member of the Legislative Assembly in B.C. [type 'AG04003-b' in the search bar].

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of the Act, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	<input type="text"/>	<input type="text"/>
	<i>last name</i>	<i>first & middle name(s)</i>
Street, rural route, post office box:	<input type="text"/>	
City:	<input type="text"/>	Province: <input type="text"/>
		Postal Code: <input type="text"/>
Level of government that applies to you:	<input type="checkbox"/> provincial <input type="checkbox"/> local government <input type="checkbox"/> school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets s. – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

<input type="text"/>

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

<i>creditor's name(s)</i>	<i>creditor's address(es)</i>

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position

<i>your capacity</i>	<i>name(s) of business(es)/organization(s)</i>

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position

<i>legal description(s)</i>	<i>address(es)</i>

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

no yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

_____	_____
<i>signature of person making disclosure</i>	<i>date</i>

Where to send this completed disclosure form:

◆ Local government officials:

. . . to your local chief election officer

- with your nomination papers, and

. . . to the officer responsible for corporate administration

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

◆ School board trustees/ Francophone Education Authority directors:

. . . to the secretary treasurer or chief executive officer of the authority

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

◆ Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*.

◆ Designated Employees:

. . . to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

School District Employee Consent to Receive Electronic Communications

The British Columbia School Trustees Association (BCSTA) regularly communicates with member boards of education regarding public education matters. BCSTA also communicates with employees of member boards of education regarding matters including legal and policy advice, registration for BCSTA events, and advocacy motions for BCSTA's general meetings and provincial council meetings. Examples of our communications include *The Education Leader*, *the BCSTA Weekly*, *Advocacy Updates*, legislative updates and event invitations. From time to time, BCSTA's electronic communications may include commercial electronic messages.

To ensure that all commercial electronic messages that we send to you are compliant with Canada's Anti-Spam Law, we would like to have your consent to provide you with the communications described above. **If you would like school district employees to receive BCSTA's electronic communications, please provide your consent by signing in the space provided below.**

You may withdraw your consent at any time. If you wish to withdraw your consent, please contact us at UNSUBSCRIBE@BCSTA.ORG. If you have any questions, please contact Audrey Ackah (Legal Counsel) at AACKAH@BCSTA.ORG or (604) 734-2721 or write to the BCSTA at 1580 West Broadway - 4th Floor, Vancouver, BC V6J 5K9.

Consent

This consent authorizes the BC School Trustees Association to send commercial electronic messages to the School District and to its employees at their School District issued email accounts. By signing below, I confirm that I am authorized to provide such consent on behalf of the School District and its employees.

Signature – Superintendent of Schools

Wendy Hyer

School Trustee Consent to Receive Electronic Communications

The British Columbia School Trustees Association (BCSTA) regularly communicates with member boards of education regarding public education matters. BCSTA also communicates with members regarding BCSTA's activities including the work of the Board of Directors, branch associations, and committees. From time to time, BCSTA's electronic communications may include commercial electronic messages. Examples of our communications include *The Education Leader*, *the BCSTA Weekly*, *Advocacy Updates*, legislative updates and event invitations.

To ensure that all commercial electronic messages that we send to you are compliant with Canada's Anti-Spam Law, we would like to have your consent to provide you with the communications described above. If you would like **to receive BCSTA's electronic communications, please provide your consent by providing us with your name, school district email address, and signature in the space provided below.**

You may withdraw your consent at any time. If you wish to withdraw your consent, please email us at UNSUBSCRIBE@BCSTA.ORG. If you have any questions, please contact Audrey Ackah (Legal Counsel) at AACKAH@BCSTA.ORG or (604) 734-2721 or write to BCSTA at 1580 West Broadway - 4th Floor, Vancouver, BC V6J 5K9.

I consent to BCSTA sending me electronic communications including commercial electronic messages.

	Name	School District Email	Signature
1	<i>Shelley Clarke</i>	<i>seclarke@summer.com</i>	
2	<i>James Palanio</i>	<i>jpalanio@summer.com</i>	
3	<i>Kathy Pierre</i>	<i>kpierre@summer.com</i>	
4	<i>Barb Sheppard</i>	<i>bsheppard@summer.com</i>	
5	<i>David Stathers</i>	<i>dstathers@summer.com</i>	
6	<i>Linda Van Alphen</i>	<i>lvanalphen@summer.com</i>	
7	<i>Tracy Van Raes</i>	<i>tvanraes@summer.com</i>	
8	<i>Trustee Full Name</i>	<i>District Email</i>	
9	<i>Trustee Full Name</i>	<i>District Email</i>	