

## JOB DESCRIPTION

**Position:** Grounds Technician

**Position Summary:** Under the supervision of the Director of Maintenance/ Maintenance Supervisor, oversee all aspects of turf and horticulture management, maintain grounds, playgrounds and equipment.

### POSITION DUTIES

### RESPONSIBILITIES

- |                  |   |
|------------------|---|
| 1. Grounds       | <ul style="list-style-type: none"> <li>• all aspects of turf and horticultural management</li> <li>• design, install and maintain irrigation and sprinkler systems</li> <li>• prepare and maintain grounds, lawns, play fields, trees, shrubs, parking lots, etc., using a variety of equipment and systems</li> <li>• service equipment in accordance with operators' manuals</li> <li>• install and maintain fencing and playground equipment</li> <li>• maintain and repair grounds equipment</li> <li>• mark fields</li> <li>• deliver equipment and supplies</li> <li>• estimate material requirements</li> <li>• purchase supplies and materials; recommend equipment purchase or replacement</li> <li>• maintain a variety of records including inventory, servicing and inspection documents</li> <li>• perform minor maintenance tasks related to other trades, as assigned</li> <li>• ensure Occupational Health and Safety and WHMIS Regulations are followed</li> </ul> |
| 2. Pesticides    | <ul style="list-style-type: none"> <li>• apply pesticides</li> </ul>  |
| 3. Supervision   | <ul style="list-style-type: none"> <li>• direct helper</li> <li>• explain work procedures and establish work priorities</li> </ul>  |
| 4. Communication | <ul style="list-style-type: none"> <li>• communicate with staff and others, respond to inquiries and provide general information</li> <li>• maintain confidentiality of information</li> </ul>  |

Other comparable or transient duties which are within the areas of knowledge and skills required by the job description may also be assigned.

### **Qualifications, Fitness and Ability**

Completion of Grade 12 plus two-year Diploma in Horticulture/Turf Management.

Two years recent **successful** experience in Horticulture/Turf Management.

Valid Class 5 B.C. Driver's Licence.

Safe driving record (current driver's abstract required).

Working knowledge of the operation and service of equipment used.

Demonstrated ability to work alone and work as part of a team with other District employees.

Demonstrated ability to take direction and carry out assigned duties independently.

Demonstrated ability to communicate effectively, both orally and in writing, with staff and others.

Demonstrated ability to deal with staff, students and others.

Physically able to do all aspects of the job.