

REQUIREMENTS FOR PROOF OF RESIDENCY

This process assumes that the Student's Proof of Age has already been verified by the presentation of one of the Ministry approved documents listed on page 8.

In accordance with the School Act Section 82, Ministry of Education funding policy, and School District No. 67's policies #300 and #305, a student is eligible for a provincially funded education if the student, as well as the parent(s) or legal guardian(s) meet residency requirements. Students who are ordinarily resident in BC and whose parent or legal guardian is ordinarily resident in BC and who are enrolled in a program in School District No. 67 are eligible for Ministry funding.

In order to meet the ordinarily resident requirements, the parent or guardian of the student must produce sufficient evidence to meet the criteria of "ordinarily resident". If the parent or guardian of the student is unable to produce sufficient evidence to satisfy the school principal that the parent or guardian and student are ordinarily resident, or if the principal is unsure if the evidence provided is sufficient, the student should not be registered in the school and the principal should contact the board office for clarification.

PROOF OF RESIDENCY:

Acceptable documentation for evidence that PARENT/GUARDIAN is "ordinarily resident"

- BC CareCard/BC Services Card PLUS one piece of identification from the list below; or
- Valid Application for BC Services Card PLUS one piece of identification from the list below, or
- A letter from an employer indicating that they have applied for BC medical benefits as your employer PLUS one piece of identification from the list below; or
- THREE pieces of identification from the list below.

Acceptable documentation for evidence that PARENT/GUARDIAN is "ordinarily resident" *(address must match the address listed on the Student's Registration & Verification Form)*

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|--------------------------------------------------------------------|-----------------------------------------------------------------------|
| ✓ Interim BC driver's license with new BC address | ✓ Cell phone bill showing new address |
| ✓ Government correspondence with new BC address | ✓ Banking information showing new address |
| ✓ Copy of lease with new BC address | ✓ Post office change of address |
| ✓ Copy of purchase agreement of your new home | ✓ Proof of employment or pay slip from employer with new address |
| ✓ Copy of mortgage | ✓ Piece of mail (other than School District 67 mail) with new address |
| ✓ Letter from landlord confirming your residency and local address | ✓ Copy of insurance policy – ie. house, car, rental |
| ✓ Utility bill with new local address | |

Acceptable documentation for evidence that STUDENT is "ordinarily resident"

- BC CareCard/BC Services Card coverage; or
- Provincial Driver's License

PROOF OF LEGAL GUARDIANSHIP:

Supporting documentation for evidence of LEGAL GUARDIANSHIP

- Our district has added the requirement of an attestation by the student's Parent or Legal Guardian on the registration form, so it must be signed by the Parent or Legal Guardian. *(If anyone other than the student's parent or legal guardian comes in to register a child (ie. an older sibling) we will allow that person to fill out the registration form, register the child as usual and after copying the registration form and all other documentation for our records, send the original form home for the parent/legal guardian's signature.)*
- If parent is not available, a court order is required to verify legal guardianship.