



**School District No. 67 (Okanagan Skaha)**  
**REQUEST FOR APPROVAL**  
**FOR DISTRIBUTION / POSTING OF MATERIALS IN SCHOOLS**

(FAX TO: 250-770-7730 OR EMAIL: [leonard@summer.com](mailto:leonard@summer.com))

**Date:** \_\_\_\_\_

**Type of Material:**

Poster       Flyer       Brochure       Info. Package

**Organization:** \_\_\_\_\_

**Event:** \_\_\_\_\_

**Contact person:** \_\_\_\_\_ **Contact Phone #:** \_\_\_\_\_

**Contact email:** \_\_\_\_\_

**Distribution:**

Please tick 'x'	Grade level	# copies required
<input type="checkbox"/>	All Schools	18
<input type="checkbox"/>	Elementary	12
<input type="checkbox"/>	Middle	3
<input type="checkbox"/>	Secondary	3

**Note: Sufficient materials must be provided. The Board Office/Schools will do printing of materials.**

**Materials will not be distributed to each individual student.**

**Requests for approval may be submitted at any time; but are reviewed as time/priority permits. Approved materials will be delivered by the School Board Office to Penticton Schools – Wednesdays and Summerland Schools – Thursdays.**

***For Board Office Use***

Decision:            Approved   /   Denied

Date of Decision: \_\_\_\_\_

A – Students/front desk
B – School bulletin board
C – Staffroom/teachers
D – Other (specific)

Approval Signature: \_\_\_\_\_