



# Use and Care of School District Electronic Equipment Acceptable Use Agreement

The purpose of this document is to provide guidelines governing the use of school district electronic equipment such as laptop computers provided to students participating in the School District No. 67 (SD67) laptop project, cameras, assistive software and devices. These guidelines are designed to allow the technology to function properly, to be legal in the installation and use of software, to curb the physical abuse of hardware, and to allow proper moral and ethical use of electronic hardware, software, and resources.

Students and parents/guardians must sign this document. Signing shows that those using the SD67 equipment have read, understand, and will abide by SD67's user policy.

### Equipment Care and Maintenance

Students and parents/guardians are responsible for the proper care and use of all equipment provided by SD67 in that:

- The student and parent/guardian are responsible for any costs incurred as a result of careless or willful damage to the equipment including changing computer configurations, uploading viruses, and physical damage to the hardware. The student/parent will report as soon as practical any damages or deficiencies in the equipment to the teacher or school administrator.
- The school district will maintain the warranty support such as deemed by the manufacturer.
- The student and parent/guardian agree to return the equipment with all software intact, when requested by the school and/or district.
- The student and parent/guardian accept responsibility if the equipment is lost or stolen while in their possession. The depreciated value of the equipment will be used to calculate any costs incurred.

As a user of SD67 equipment, we agree to comply with the above stated SD67 Acceptable Use Agreement. The equipment we have received is in good working order and equipped as stated below. We understand and agree that school district personnel have the right to check the condition/contents of any equipment at any time.

### Equipment Information

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_

**Serial #:** \_\_\_\_\_

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
School Name (Please Print)

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Relationship to Student (Please Print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date