



# BOARD OF SCHOOL TRUSTEES SCHOOL DISTRICT NO. 67 (OKANAGAN SKAHA)



MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
HELD ON MONDAY, SEPTEMBER 11, 2006, AT 7:30 P.M.  
AT THE SCHOOL BOARD OFFICE

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## MINUTES

### IN ATTENDANCE

C. Denesiuk, Chair  
L. Little, Vice Chair  
K. Andrews, Trustee  
W. Huebert, Trustee  
D. E. Jamieson, Trustee  
G. Manning, Trustee  
L. Van Alphen, Trustee

G. Doi, Superintendent of Schools  
F. Regehr, Secretary-Treasurer  
B. Celli, Assistant Superintendent  
R. Shongrunden, Assistant Secretary-Treasurer  
J. Hickling, Director of Maintenance  
G. Schafer, Director of Instruction  
D. Burgoyne, District Principal  
L. Hauptman, Director of Instruction  
D. Adey, Executive Secretary

K. Hicks, Principal, Summerland Middle School  
J. Olfert, Principal, KVR Middle School

### 1.0 CALL TO ORDER

Chairman Denesiuk welcomed Assistant Superintendent Brian Celli, district staff, guests, and representatives of the media to the meeting, and congratulated Brenda Wall on her election as DPAC Chair. Ms. Wall spoke briefly on the parents' conference being hosted by DPAC on October 14, 1:00 to 5:30 p.m., at the Penticton Lakeside Resort. Five parents from each school have been invited to the conference as well as all trustees. The conference will feature a number of speakers as well as kick off the school year.

### 2.0 ADOPTION OF AGENDA

MOTION: Little/Andrews that the agenda and addendum be approved.

CARRIED

### 3.0 PRESENTATIONS BY SCHOOLS AND/OR STUDENTS

#### 3.1 Summer School 2006

Summer School Principal Scott Edwards presented a report on the 2006 summer school program. The focus of the program was to provide students with the opportunity to work

on skill sets that would increase student success in the upcoming year. Remedial core high school classes were provided in English, Mathematics, Social Studies, and Science for grades 9 and 10. As well, Social Studies 11, reading and writing remedial classes at the elementary/middle school level, and early support reading program for kindergarten students were provided. The lone enrichment class “Kids in the Kitchen” was the most popular class. One hundred and seventeen students participated in the program. A video highlighted the program and appreciation was extended to staff for their efforts in making the program a success.

### **3.2 Summer Professional Development**

Angie Seppola, Chair, District Professional Development Committee, provided an overview of the teachers’ professional development program as well as activities and workshops held during the summer professional days. Appreciation was extended to the committee for their commitment and work for the professional development program.

## **4.0 RECEIVING OF DELEGATIONS AND GUESTS**

### **5.0 APPROVAL OF PREVIOUS MINUTES**

MOTION: Manning/Jamieson that the minutes of the regular meeting held on June 12, 2006 and special meeting held on August 30, 2006 be approved.

CARRIED

### **6.0 REPORT FROM CLOSED MEETING**

The secretary-treasurer reported on the closed meetings held on June 12 and July 4, 2006:

#### **Regular Meeting held on June 12, 2006:**

1. Received reports from the finance and management committee; buildings, grounds, safety and transportation committee; and the discipline committee;
2. Approved a personnel matter;
3. Confirmed teaching, excluded, and CUPE staff changes;
4. Received information related to the long service/retirement dinner;
5. Received information related to personnel;
6. Approved requests for participation in a deferred salary leave plan;
7. Approved participation in research projects as part of the Master’s program for seven teachers;
8. Received information on Bill 33 and the school organization process;
9. Received information on student suspensions;
10. Received information regarding a meeting with CUPE;
11. Received information regarding CUPE bargaining.  
*(Declaring a possible conflict of interest, Trustee Little left the meeting for discussion of this topic.)*

#### **Special Meeting held on July 4, 2006**

1. Received information on a property matter;
2. Received information related to Penticton Secondary School reconstruction;
3. Approved a field trip request;
4. Received information and approved a resolution regarding teacher negotiations.  
*(Declaring a possible conflict of interest, Trustee Little left the meeting for discussion of this topic.)*

## **7.0 CORRESPONDENCE**

**7.1 Letter from Minister of Education**

A letter from the Minister of Education regarding safe, caring and orderly schools requesting by December 2006 copies of policies in the school district and schools that address safe school-related issues.

**7.2 Letter from Toronto District School Board**

A letter from the Toronto District School Board requesting school boards lobby the federal government to amend the Excise Tax Act to rebate 100% of the GST to school districts.

**7.3 Letter from BC School District Secretary-Treasurers' Association**

A letter from the BC School District Secretary-Treasurers' Association extending appreciation to the Board for its support of the association and for the contributions of Ron Shongrunden as Alternate Zone Director.

**7.4 Letter from Opposition Critic for Education**

A letter from MLA David Cubberley, Opposition Critic for Education, inviting input on issues facing British Columbia's public schools.

**7.5 Summary of Copies of Letters to the Board**

Copies of the letters to the Board listed below are available in the trustee reading file:

- School District No. 79 (Cowichan Valley) to the Minister of Education requesting the Ministry reconsider FSA as a method of assessment;
- School District No. 42 (Maple Ridge) to the Minister of Education regarding criminal records checks;
- School District No. 68 (Nanaimo-Ladysmith) to the Minister of Education requesting sufficient funding to offset any additional costs imposed by Bill 33;
- School District No. 63 (Saanich) to the Minister of Education requesting the Ministry review the funding allocation to ensure that the teacher collective agreement and Bill 33 is appropriately funded to each school district;
- School District No. 20 (Kootenay-Columbia) to the Minister of Education regarding funding for the teacher collective agreement;
- School District No. 43 (Coquitlam) to the Minister of Education requesting sufficient funding for the implications of Bill 33;
- School District No. 38 (Richmond) to the president of the British Columbia School Trustees Association enclosing a report entitled "Examining the Examiners: Reflections on Non-partisanship, the Fraser Institute and the Report Card on Schools".

MOTION: Huebert/Andrews that the correspondence be received and that the Board forward a letter to the federal government requesting the government amend the Excise Tax Act to rebate 100% of the GST to school districts.

CARRIED

**8.0 REPORT OF COMMITTEES****8.1 Finance and Management Committee**

Trustee Little reported on the finance and management committee meeting held on September 6, 2006:

**a. 2005-06 Financial Statements**

Trustees were provided with a copy of the district's financial statements for the year ended June 30, 2006. Mr. Jonathan McGraw, a partner with the school district's auditors, BDO Dunwoody, reviewed the auditor's report and discussed the purpose and method of the audit. He noted the unrestricted surplus for the year-end was \$1,227 and also reviewed how a number of expenditure accounts vary from the

budget due to the ten-day job action and incentive payments to staff associated with collective agreement settlements. Following discussion,

MOTION: Little/Van Alphen that the Board of School Trustees approves the 2005-06 financial statements.

CARRIED

**b. Legislated Requirements on Class Size and Composition**

Superintendent Doi and District Principal Burgoyne reviewed information related to the district class size, composition, and *Bill 33*. Mr. Doi advised this information will be further discussed at the September board meeting.

**c. Trustee Indemnity**

In accordance with Policy 150, the secretary-treasurer provided the committee with a comparison of trustee indemnities in Okanagan school districts. The information showed the payments in SD67 are an average 12% less than other Okanagan districts. It was noted the indemnity was last increased in 1991. In discussing the stipend, trustees noted it was time to consider a raise in the indemnity. Following discussion,

MOTION: Little/Jamieson that effective September 1, 2006, the indemnity be increased to Chair - \$12,500; Vice Chair - \$11,500; and Trustee - \$10,000; that for the next four years, the indemnity be adjusted by the CPI change for BC; and that this adjustment be reported annually to the finance and management committee.

CARRIED

The committee noted that after four years of the consumer price index adjustment this practice be reviewed. The current indemnity rates are \$11,500, \$10,250, and \$9,000.

MOTION: Little/Van Alphen that the report of the finance and management committee be received.

CARRIED

**8.2 Buildings, Grounds, Safety and Transportation Committee**

Trustee Jamieson reported on the buildings, grounds, safety and transportation committee meeting held on September 6, 2006:

**1. Annual Facility Grant**

Director of Maintenance John Hickling informed the committee the annual process of planning the annual facility grant program is almost complete. At this time, however, the funding of the 2006-07 program has not been received from the province.

**2. School Field Development**

Mr. Hickling advised the field development planning with the City of Penticton no longer includes changes at Columbia Elementary. The design planning for fields that will be upgraded is in progress.

**3. Telephone Service to Summerland**

Assistant Secretary-Treasurer Ron Shongrunden advised the committee that a motor vehicle accident at the north end of Penticton damaged the telephone lines to Summerland. A loss of phone service in much of Summerland included our four schools.

**4. Transportation Services**

Staff are reviewing a number of bus transportation issues based on first day load factors and requests for service. Mr. Shongrunden briefly reviewed issues on

Eastside Road, in Faulder and Upper Carmi, and changes related to Penticton Secondary School construction. Transportation issues will be reviewed in more detail in October.

MOTION: Jamieson/Manning that the report of the buildings, grounds, safety and transportation committee be received.

CARRIED

## 9.0 REPORT OF SECRETARY-TREASURER

### 9.1 Penticton Secondary School Reconstruction

Director of Maintenance John Hickling reported that Graham Construction and Engineering had been awarded the tender for Penticton Secondary School reconstruction. A start-up meeting has been held with the contractor, architects, and district staff to review and identify some processes which need to be in place for the construction. The school district will be fencing off an area for security and safety purposes, the building permit should be issued by the City of Penticton within a day, temporary parking is being located, and buses will now pick up students at a new bus location off Eckhardt Avenue. Secretary-Treasurer Regehr acknowledged the efforts of city staff in dealing with rezoning applications, curb letdowns, and processes for issuing the building permit.

### 9.2 Summer Maintenance Projects

The director of maintenance reviewed an extensive listing of summer maintenance and renovation projects which were completed at the district's facilities during the summer, some of which included preparation for Penticton Secondary School construction, set up and take down for Okanagan Hockey School at Queen's Park, completion of HVAC upgrades at Queen's Park and Giant's Head elementary schools, and electrical fixture upgrades for energy savings program at most facilities. Additionally, the custodial staff members were busy with a number of rentals and extra cleaning during the summer.

Appreciation was extended to all staff for working on these projects during the summer.

### 9.3 No Stopping Zones and Loading Zones in School Zones

The director of maintenance reviewed information provided by the City of Penticton related to enforcement of "No Stopping Zones" and "Loading Zones" in front of schools. City correspondence noted that "No Stopping Zone" signage means a vehicle is not permitted to stop, stand, or be parked in this area. This includes the quick stop to let the child in or out of the vehicle. "Loading Zone" signage means a vehicle can stop, stand, or park in this area for the purpose of picking up or dropping off a child. The vehicle, once left unattended, is in violation of the city bylaw and can be ticketed and possibly towed. This information has been forwarded to Penticton schools with a notice that city bylaw officers will be enforcing these no stopping and loading zones.

### 9.4 Bank Borrowing

Secretary-Treasurer Regehr reviewed that as part of the building permit application, the school district was required to provide the City of Penticton with a letter of credit to cover a potential liability for development cost charges. Should the City of Penticton require a draw down of this letter, it would result in a loan at the bank. To provide for the possible loan, a resolution was recommended.

MOTION: Jamieson/Manning that the Board of School Trustees approves a loan of up to \$250,000 at the Royal Bank of Canada to support a letter of credit.

CARRIED

## 10.0 REPORT OF SUPERINTENDENT OF SCHOOLS

### 10.1 Improving Achievement for All

#### a. **Goals: Literacy, Numeracy, and Social Responsibility**

The superintendent reported that three years ago the school district moved to the three goals of literacy, numeracy and social responsibility and will continue working towards these goals in order to improve the achievement of all students.

#### b. **Workgroup Chairs**

Workgroup chairs assigned to the three goals include:

- Literacy (Janice Clary and Judy Scott)
- Numeracy (Vic Keehn)
- Social Responsibility (Chris Setters)

#### c. **School Planning Council (School Zones/Riverside Conference Centre)**

Following a recommendation from the last partners' group meeting that future meeting be organized as school clusters, this year's school planning council meetings will be arranged as follows:

- October 24, 4:30 to 7:30 p.m., SSS Zone
- October 25, 4:30 to 7:30 p.m., PSS Zone
- October 26, 4:30 to 7:30 p.m., PMSS Zone

Mr. Doi added we are looking at a fall session and an early spring session for these meetings.

#### d. **School District 67 District Review (April 2007)**

The superintendent reported that a district review team will be visiting the school district in April 2007. The intent of the review is for the team to look at the work the district is doing around student achievement and to offer advice and support.

#### e. **Building Instructional and Leadership Capacity (some district and provincial examples)**

For information only, Mr. Doi reviewed some of the district's staff who are involved in higher levels of training:

- Holly Colquhoun, SMS Librarian (mentor with Faye Brownlie, reading and writing);
- Chris Setters, Jeff Redden, Katie Hicks, Traci Steves (TRIBES);
- Sandra Richardson, Donna Moroz, Darcy Mullin (Leadership Seminar Series, BC Education Leadership Council);
- Heather Rose (Grade 4-5 Friends Program);
- SAFE Program (West Bench and Queen's Park schools)

#### f. **2006 Summerland Leadership Conference (August 21 and 22)**

Mr. Doi noted that 450 people attended the summer leadership conference and acknowledged the efforts of people involved. Feedback was tremendous with many indicating that they will attend next year's conference.

#### g. **Provincial Exam and Scholarship Results (June 2006)**

Assistant Superintendent Celli reviewed a preliminary report on school and exam averages for June 2006 and noted the entire report will be issued when aggregate marks for the year are available. It was noted that most district results exceed provincial averages for both the school and exam marks; compared to June 2005 exam results, improvement was shown in eight of eleven subjects; SD67 average exam marks exceeded the provincial average in eight subjects; and SD67 exam

success rates exceeded the provincial average in nine subjects. Compared to June 2005, SD67 grade 10 results improved in two subjects and declined in four (the same as the provincial rates). Forty-six students from the district received provincial scholarships.

## 10.2 Communication and Access

### a. Education Agenda Schedule

The superintendent reviewed an education agenda outlining dates and events related to the district's goals initiatives. It was noted this schedule would be updated and circulated throughout the year.

### b. Field Trips

The superintendent of schools reviewed a listing of field trip requests.

MOTION: Huebert/Jamieson that the following field trip request be approved:

- October 9 to 13, 2006, for 34 grade 11 students from Summerland Secondary to travel to the Bamfield Marine Sciences Centre in Bamfield, BC for biology labs, explorations, and hiking.

CARRIED

MOTION: Little/Andrews that the following field trip request be approved:

- September 15 to 17 and September 27 to October 1, 2006 for 20 grade 10/11 Planning A/B students from Princess Margaret Secondary and the Home Learners' Program to attend a Planning Retreat at Apex Resort.

CARRIED

MOTION: Andrews/Huebert that the following field trip request be given final board approval:

- September 20 to 24, 2006, for 34 grade 12 students from Penticton Secondary and Summerland Secondary schools to travel to Mount St. Helen's, Washington, to observe, hike, and camp.

CARRIED

### c. Parents' Conference

The parents' conference will be held on October 14, 1:00 to 5:30 p.m., at the Penticton Lakeside Resort. Additional information will be provided.

### d. Bill 33 Legislation

The superintendent provided an overview report of *Bill 33* legislation which detailed the requirements and consultation processes required at the school, district, and provincial levels for class size and composition. District staff will be working with the Okanagan Skaha Teachers Union on these processes.

## 10.3 Other Items

### a. Enrolment

District Principal Dave Burgoyne reported that enrolment as of September 11, 2006 totalled 7,202 or 6,912.408 FTE, a decline of 89 students from this time last year. Mr. Burgoyne noted this decline is less than the projected enrolment used for staffing purposes in the spring.

**11.0 REPORT OF REPRESENTATIVES****12.0 NEW AND UNFINISHED BUSINESS****13.0 INFORMATION ITEMS****13.1 BCSTA Provincial Council Meeting**

The BCSTA Provincial Council Meeting will be held on October 20 and 21, 2006. Trustee Little will attend the meeting at the provincial council representative, and Trustee Van Alphen will attend as education chair of the Okanagan Branch.

**13.2 BCSTA Okanagan Branch Meeting**

The BCSTA Okanagan Branch Meeting will be held on October 13 and 14, 2006 in Kelowna.

**13.3 Date of Next Meeting**

- October 2, 2006, 7:30 p.m., Regular Meeting, School Board Office

**14.0 TRUSTEE COMMENTS****14.1 Recognition of Student Success**

School District No. 67 (Okanagan Skaha) extended congratulations to the students and groups for outstanding examples of success as shown on the recognition sheet included with the agenda package.

**14.2 Trustee Comments**

Trustees provided general comments related to district activities including the summer professional days, substantial scholarships provided to students in the district, the workshop for jazz students as part of the Penticton Jazz Festival, and appreciation to all employees for the smooth start-up of the school year.

**15.0 ADJOURNMENT**

MOTION: Manning/Jamieson that the meeting be adjourned at 9:15 p.m.

CARRIED

**16.0 QUESTION PERIOD**

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**Chairperson**

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**Secretary-Treasurer**