



SCHOOL DISTRICT NO. 67 (OKANAGAN SKAHA)

425 Jermyn Avenue
Penticton, BC, Canada V2A 1Z4
(250) 770-7700
www.sd67.bc.ca

Student Laptop Project Acceptable Use Agreement

The purpose of this document is to provide guidelines governing the use of laptop computers provided to students participating in the School District No. 67 (SD67) laptop technology project. These guidelines are designed to allow the technology to function properly, to be legal in the installation and use of software, to curb the physical abuse of hardware, and to allow proper moral and ethical use of hardware, software, the Internet, and its resources.

Parents and students must sign this document. Signing shows that those using the SD67 network and equipment have read, understand, and will abide by SD67's user policy.

Network and Computer Use

Students are not permitted to:

- Install programs without the consent of the network administrators or staff;
- Uninstall or disable any program placed on laptop computers;
- Take the laptop computers from the school premises without teacher consent.

Internet

Students must use the Internet and its resources in a responsible manner appropriate to an educational setting. This includes but is not exclusive to:

- Avoiding explicit sites or those dedicated to violence or illegal activities;
- Gaming, chatting, or messaging are strictly prohibited without teacher consent;
- Use of laptop or school e-mail to transmit or download any material that is copyrighted, illegal, or obscene is strictly prohibited.
- While SD67 school e-mail is filtered, we cannot guarantee all unsolicited e-mail is blocked. Students must report unwanted or inappropriate e-mail to their teacher or technology department.
- Users should refrain from revealing personal information about themselves, students, or staff through e-mail or web authoring without due consent.

Laptop Care and Maintenance

It is the student's responsibility for the proper care and use of the laptop provided by SD67 in that:

- The student/parent are responsible for any costs incurred as a result of careless or willful damage to the laptop computer including changing computer configurations, uploading viruses, and physical damage to the hardware. The student/parent will report as soon as practical any damages or deficiencies in the hardware/software to the laptop project teacher or school administrator.
- The school district will maintain the warranty support such as deemed by the manufacturer.

- The parent/student agrees to return the computer in its original condition with all software intact, when requested by the school and/or district.
- The parent/student accepts responsibility if the computer is lost or stolen while in their possession. The depreciated value of the computer will be used to calculate any costs incurred.

As a user of the SD67 Laptop Computer Project, I hereby agree to comply with the above stated SD67 Acceptable User Policy and the computer I have received is in good working order and equipped as stated below. I understand and agree that school district personnel have the right to check the contents of my laptop computer at any time.

Signatures: _____
(Student) (Parent/Guardian)

Date: _____

Computer Information

Make: Hewlett-Packard

Model: HP Compaq Tablet PC Series

Serial #: _____

Major Software installed on the computer for student use:

Office 2003
Adobe Photoshop 7.0

Adobe Illustrator 10.0
Windows Journal

Adobe ImageReady 7.0
Windows Moviemaker

Student Name: _____

Parent Name: _____

Address: _____

_____ **Postal Code** _____

Home Phone: _____

Parent Work Phone: _____

Parent E-mail Address: _____