

SKAHA LAKE MIDDLE SCHOOL

CODE OF CONDUCT

At Skaha Lake Middle School students have the following Rights and Responsibilities.

1. The right to be safe.

Students have the responsibility to:

- Keep hands off others
- Not physically or verbally bully or harass others
- Remain on school grounds during nutrition break and lunch time (closed campus)
- Keep SLMS an alcohol, tobacco and drug free school

2. The right to be respected

Students have the responsibility to:

- Respect others and their property
- Dress appropriately
- Use appropriate language
- Respect your school by keeping the school clean and vandalism free

3. The right to an education

Students have the responsibility to:

- Attend school regularly
- Be punctual for class
- Complete homework
- Do their best work at all times

Skaha Lake Middle School
School Behaviour Matrix

		SETTINGS								
		All Settings	Hallways	School Grounds	Open Area	Library & Computer Lab	Gym	Bus	Office	Assembly
The Two ‘R’s’	Self	<ul style="list-style-type: none"> • Be prepared • Dress appropriately • Give your Best effort 	<ul style="list-style-type: none"> • Walk calmly & safely • Allow enough time to get to each class 	<ul style="list-style-type: none"> • Use the equipment safely 	<ul style="list-style-type: none"> • Clean up after self • Make healthy food choices • Use good manners 	<ul style="list-style-type: none"> • Study • Read • Compute • Keep track of books and return them on time 	<ul style="list-style-type: none"> • Bring clean gym strip • Take care of personal hygiene • Play safe & try hard: Positive Participation 	<ul style="list-style-type: none"> • Line up & board calmly • Travel safely • Sit quietly & appropriately 	<ul style="list-style-type: none"> • Walk quietly • Practice self-control 	<ul style="list-style-type: none"> • Walk quietly • Sit in assigned area • Practice self-control
Be Respectful	Others	<ul style="list-style-type: none"> • Be kind • Share & Include others • Respect differences • Keep hands & feet to self 	<ul style="list-style-type: none"> • Keep moving & to the right • Use appropriate language & volume • Keep your hands & body to yourself • Socialize in appropriate areas 	<ul style="list-style-type: none"> • Demonstrate sportsmanship • Include others • Report fighting 	<ul style="list-style-type: none"> • Wait your turn in line • Say thank you to lunch helpers • Be sociable – ask others to join you • Keep telephone calls brief 	<ul style="list-style-type: none"> • Use a quiet voice • Share knowledge • Focus on task 	<ul style="list-style-type: none"> • Be on time • Follow instructions • Play fair & include everyone • Safety 	<ul style="list-style-type: none"> • Use a quiet voice • Demonstrate courteous behaviour • Follow the driver’s expectation • Say thank you to the driver 	<ul style="list-style-type: none"> • Use a “normal” voice volume • Wait your turn • Use good manners 	<ul style="list-style-type: none"> • Listen and Watch • Use appropriate applause
Be Responsible	Environment	<ul style="list-style-type: none"> • Reduce, Reuse & Recycle • Clean up after yourself • Ask before you borrow • Report vandalism 	<ul style="list-style-type: none"> • Put litter in appropriate container • Food & drink consumed in open area • Maintain a clean & tidy locker 	<ul style="list-style-type: none"> • Report vandalism • Pick up litter • Care for the school property 	<ul style="list-style-type: none"> • Talk in a “normal talking” voice • Use machines appropriately • Put garbage in containers • Sit on benches 	<ul style="list-style-type: none"> • Take care of the books & equipment • Eat & drink elsewhere • Push chairs in before leaving 	<ul style="list-style-type: none"> • Return & care for equipment • Eat & drink elsewhere • Clean Up • Gather your belongings 	<ul style="list-style-type: none"> • Care for the bus • Pick up after yourself • Wait in the appropriate designated area (keep the sidewalk free) 	<ul style="list-style-type: none"> • Pick up after Yourself • Keep telephone calls brief 	<ul style="list-style-type: none"> • Wear appropriate footwear • Clean area before leaving • Bring only necessary items

Skaha Lake Middle School



School-Wide Discipline Plan

Level 1 Behaviours

- Teasing
- Swearing
- Repeatedly talking loudly in class/out of turn
- Lack of respect for others, environment (littering), property
- Misuse of personal equipment (skateboards, IPOD/MP3, roller blades)
- Physical aggression/horseplay
- Unsafe conduct
- Lateness
- Homework
- Inappropriate physical contact
- Inappropriate attire (hats, dress code)
- Poor assembly/audience behaviour
- Washroom during class time (misuse)
- DISSENT (not taking responsibility for your actions)

Level 2 Behaviours

- Bullying
- Inappropriate internet sites (questionable)
- Disrespecting teachers' personal space & belongings
- Inappropriate sexual behaviour (minor)
- Skipping Success Club
- Disrespecting adults
- Repetitive Level 1 Behaviours
- Disrespecting other students
- Inappropriate representation of school (field trips/athletics)
- Possessing matches/lighters
- Cheating
- Forgery
- Non-compliance with teacher requests

Level 3 Behaviours

- Serious harassment
- Chronic Negative Behaviours
- Drugs & Alcohol
- Destruction of Property (vandalism)
- Serious theft
- Violence, fighting, property, threats, extortion
- Weapons
- OFF school grounds
- Repetitive Level 1 and 2 Behaviours
- Skipping classes
- Sexual Behaviour (major)
- Blatant defiance
- Swearing at teacher(s)
- Fire alarm
- Matches/Fires
- Pornographic or racist internet sites

SLMS Behaviour Plan Actions

Level 1

Step 1

- reminder to student of behavioural expectations
- document on SIRT (Student Incident Reporting Tool) program

Step 2

- reminder to student of behavioural expectations
- document on SIRT program

Step 3

- reminder to student of behavioural expectations
- documentation on SIRT program and **home contact** by teacher
- restitution by student (could be loss of privilege to attend the next fun event, loss of lunch hour privileges, copying related behaviour sheets at Success Club)
- once restitution has been made, go back to Step 1

* Repetitive Level 1 behaviours are a level 2.

Level 2

Step 1

- SIRT documentation and **home contact** by teacher
- restitution by student (could be loss of lunch hour privileges, completing behaviour reflection sheets at Success Club)

Step 2

- SIRT documentation
- restitution by student (could be loss of lunch hour privileges, completing behaviour reflection sheets at Success Club)
- referral to administration and **home contact** by teacher

Step 3

- SIRT referral to administration by teacher
- **home contact** by administration

Step 4

- In or out of school **suspension** at discretion of administration

Level 3

Step 1

- referral to administration (possible actions include):
 - a) Parent conference with administration
 - b) one to three days in or out of school suspension
 - c) one to five days out of school suspension
 - d) referral to District Discipline Committee
 - e) consideration for School District 67 Alternate School