

HOME OF THE ROCKETS!

STUDENT HANDBOOK 2011 – 2012

Principal – Mr. Chris Van Bergeyk

9518 Main Street
Box 2501
Summerland, BC
V0H 1Z0

Telephone (250) 770-7650
Fax (250) 770-7656

Website: <http://sd67.bc.ca/schools/sss>

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____

POSTAL CODE _____ PHONE _____

STUDENT NO. _____ HOMEROOM _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



September	6	Opening Day
	7	PAC Meeting (7pm)
	13	Student Photos
	15	Grade 9 Parent Meeting (7pm)
October	5	PAC Meeting (7pm)
	10	Thanksgiving Day
	12	Photo Retakes
	19	Post Secondary Liaison Visit
	21	Professional Day (students not in session)
November	1 – 7	Grad Pictures
	2	PAC Meeting (7pm)
	7	Term 2 (in Semester 1) begins
	11	Remembrance Day
December	7	PAC Meeting (7pm)
	19 – Jan 2	Winter Break
January	3	School Re-opens after Winter Break
	4	PAC Meeting (7 pm)
	13	Grad Picture Retakes
	23 – 27	Provincial and Final Exams
	30	First day of Semester 2
February	1	PAC Meeting (7 pm)
March	7	PAC Meeting (7 pm)
	19 – Apr 30	Spring Break
April	2	School re-opens after Spring Break
	4	PAC Meeting (7 pm)
	6	Good Friday
	9	Easter Monday
	16	Term 2 (in Semester 2) begins
May	2	PAC Meeting (7 pm)
	21	Victoria Day
June	6	PAC Meeting (7 pm)
	7	Awards Night @ Curling Rink (7 pm)
	20 – 28	Provincial and Final Exams
	29	Grad Ceremonies

Term 1 Semester 1	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
	1-1	2-1	1-2	2-2	1-3	2-3	1-4	2-4
	1-2	2-2	1-3	2-3	1-4	2-4	1-1	2-1
	1-3	2-3	1-4	2-4	1-1	2-1	1-2	2-2
	1-4	2-4	1-1	2-1	1-2	2-2	1-3	2-3

Term 2 Semester 1	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
	1-1	2-1	1-2	2-2	1-3	2-3	1-4	2-4
	1-2	2-2	1-3	2-3	1-4	2-4	1-1	2-1
	1-3	2-3	1-4	2-4	1-1	2-1	1-2	2-2
	1-4	2-4	1-1	2-1	1-2	2-2	1-3	2-3

Term 1 Semester 2	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
	1-1	2-1	1-2	2-2	1-3	2-3	1-4	2-4
	1-2	2-2	1-3	2-3	1-4	2-4	1-1	2-1
	1-3	2-3	1-4	2-4	1-1	2-1	1-2	2-2
	1-4	2-4	1-1	2-1	1-2	2-2	1-3	2-3

Term 2 Semester 2	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
	1-1	2-1	1-2	2-2	1-3	2-3	1-4	2-4
	1-2	2-2	1-3	2-3	1-4	2-4	1-1	2-1
	1-3	2-3	1-4	2-4	1-1	2-1	1-2	2-2
	1-4	2-4	1-1	2-1	1-2	2-2	1-3	2-3

HELPFUL HINTS IN READING YOUR TIMETABLE

Semester classes run every day

Term classes run every day for a specific term

Year long classes run every second day and will rotate with another year long class. For example Grade 9 & 10 Math/PE

Semester: In the semester column

- “1” means this class is in Semester #1
- “2” means this class is in Semester #2
- “0” means this class is ALL (both semesters)

Term: 1 = Sept. to Nov. elective or Feb. to April elective

2 = Nov. to Jan. elective or April to June elective

0 = All, both terms

Day: “0” in the **Day** column indicates course occurs every day

Year long classes will have a “1” or “2” in the column

Day 1 rotation happens on Day 1, 3, 5, 7

Day 2 rotation happens on Day 2, 4, 6, 8

Period: 4 periods (or classes) per day

Timetable Sheet:

Rotation Day 1

1-1 First # indicates the day (day 1)

Second # indicates the period (period 1)

Rotation Day 4

2-3 First # indicates the day (day 2)

Second # indicates the period (period 3)

SUMMERLAND SECONDARY SCHOOL

ADMINISTRATIVE STAFF:	Mr. C. Van Bergeyk, Principal
	Ms. D. Moroz, Vice Principal
	Mr. D. MacDonald, Vice Principal
COUNSELLING STAFF:	Ms. L. Bergstrom Mr. B. Russill
CAREER EDUCATION/WORK EXPERIENCE COORDINATOR	Mr. T. Knowlton
SUPPORT TEACHERS:	Ms. S. Richert Ms. K. Clarke Ms. S. James
ALTERNATE EDUCATION:	Mr. K. Lodermeier
OFFICE STAFF:	Ms. S. Nuyten Ms. L. Harris Ms. T. Takashima
TELEPHONE:	(250) 770-7650
FAX:	(250) 770-7656
SCLC TELEPHONE:	(250) 770-7660
PAC PRESIDENT:	TBA
DPAC PARENT ADVOCACY LINE -	dpac@summer.com

Staff Email Addresses

Van Bergeyk, Chris cvanbergeyk@summer.com
MacDonald, Doug dmacdonald@summer.com
Moroz, Donna dmoroz@summer.com

Anderson, Cathy canderson@summer.com
Ayris, Heather hayris@summer.com
Bergstrom, Linda lbergstrom@summer.com
Brickenden, Tom tbrickenden@summer.com
Clarke, Katy kclarke@summer.com
Cowles, Donna dcowles@summer.com
Fry, John jfry@summer.com
Gupta, Raja rgupta@summer.com
Hughes, Christey chughes@summer.com
James, Sarah sjames@summer.com
Kast, Nick nkast@summer.com
Knowlton, Trevor tknowlton@summer.com
Lay, Charles clay@summer.com
Libby, Tara tlibby@summer.com
Lodermeier, Kevin klodermeier@summer.com
Millar, Duncan dmillar@summer.com
Northcote, Gord gnorthcote@summer.com
Redding, Jim jredding@summer.com
Richert, Suzanne srichert@summer.com
Russill, Brad brussill@summer.com
Salter, Brian bsalter@summer.com
Sands, Kirby ksands@summer.com
Stathers, Dave dstathers@summer.com
Stead, Jane jstead@summer.com
Wells, Cherrie cwells@summer.com
Wnuk, Jeanne jwnuk@summer.com

WELCOME TO SUMMERLAND SECONDARY SCHOOL

The administrators and staff welcome you to Summerland Secondary School. You will find the staff ready to help you in every way possible so that your years at Summerland Secondary School are both pleasant and productive. This school agenda has been designed to help you manage your time and plan your day so that you can take an active part in controlling your academic achievement. Summerland Secondary School strongly encourages all students to make use of their agendas throughout the year for the following purposes:

1. record assigned homework
2. record test scores, marks and other achievements
3. relay messages from school to home
4. send notes for absences and early dismissals
5. organize extra-curricular and personal schedules

If at any time you have a problem you would like to discuss with someone, do not hesitate to approach your principal, vice-principal, counsellors, or teachers.

SUMMERLAND SECONDARY SCHOOL MISSION STATEMENT

The Mission of Summerland Secondary School is to enable our students to attain the knowledge and to develop the skills, confidence, and attitudes necessary to function as successful citizens.

We strive to provide stimulating, relevant, individualized, and challenging learning experiences in a safe, supportive and nurturing environment.

Our school endeavours to use the natural and human resources found in our rural community to enhance our curriculum.

THE SCHOOL'S BELIEFS

WE BELIEVE:

1. *Students learn at different rates.*
2. *Students have different learning styles.*
3. *All stakeholders should be treated with dignity and respect.*
4. *School should provide a supportive and secure environment.*
5. *Self-esteem is an important part of human development.*
6. *All students should experience success.*

SCHOOL INFORMATION

MAIN OFFICE:

The Main Office, located just inside the main entrance of the school, is where students or parents should go to make appointments to see the Principal or Vice-Principal. In this office, students can pick up messages, solve locker problems, sign in or out of the school.

STUDENT SERVICES OFFICE:

The Student Services Office is located beside the main office. Students wishing to see the school counsellors should make appointments through this office. Other services include timetable changes, information about grades, and post-secondary/financial aid information.

CAREER CENTRE:

A Career Centre is available to assist students with accessing resources related to career education. Information is available concerning apprenticeship and work experience, resume writing, job search skills and other career/post-secondary information.

EARLY DISMISSAL:

If it is necessary for a student to leave the school building during school hours, they should seek permission from the office. The reason for leaving should be verified by the student's parent by letter, appointment notice, or phone. If the student returns later in the day, he/she should notify the office before returning to class. A student who leaves at lunch and will not be returning in the afternoon, should also notify the office.

ABSENTEE NOTES:

If a student is absent from school, the school requests that the student bring a signed note from his/her parent or guardian giving the date and stating the reason for the absence. Parents are encouraged to write this note directly in the student agenda on the date of the student's return to school. On their return, students should take their agendas to the Office so the absence can be recorded as "excused".

Alternately, parents may email or phone the school to confirm the reason for their child's absence. Only students whose parents have excused them may come to the office for a late slip. It is the student's responsibility to contact their teachers when they are absent, to find out about missed work.

VISITORS TO THE SCHOOL:

The school welcomes all visitors. Visitors are asked to report to the Main Office upon their arrival.

EXTRA HELP FROM TEACHERS:

Teachers are available to assist students during out-of-class time. Such arrangements can be made by mutual agreement between the student and the teacher. Students can also make arrangements for out-of-class assistance in the learning assistance room. Parents who would like to arrange for extra help for their son/daughter are welcome to contact teachers to arrange for a mutually convenient time.

HOMEWORK:

Homework assignments contribute to the educational growth of the pupil. There are at least two kinds of homework. The first is the assigned work that must be done during and out of class time. The second involves review, study, extra reading, and a variety of tasks designed to add to a student's overall learning.

Parents who are requesting homework for absent students are asked to email teachers directly or call the Main Office.

STUDENT FEES:

A student activity fee of \$50.00.

A textbook/resources refundable deposit of \$50.00.

The textbook/resource deposit will be returned when students leave school if there are no outstanding costs due to lost or damaged materials. *Cheques should be payable to Summerland Secondary School.

BUS SCHEDULES:

Bus schedules are available on the District website or in the Main Office. Inquiries about bus service can be made through the School District Maintenance Office.

MEDICAL ROOM:

If students feel ill during the school day they should notify their classroom teacher and proceed to the Main Office. Students will not be sent home unless a parent/guardian or other responsible person is notified. Students who are unable to be sent home will be assigned to the medical room. A trained first aid attendant is available in the school.

SCHOOL – HOME COMMUNICATION**NEWSLETTERS:**

The school mails home newsletters throughout the year to keep parents and students up to date with school events, notices, and achievements. Extra copies of the newsletter are always available in the Main Office and can also be viewed on our school website.

PARENT ADVISORY COUNCIL:

The Summerland Secondary School Parents Advisory Committee invites parents to be involved and well informed about the many issues related to their child's education. The P. A.C. usually meets on the first Wednesday of each month at 7:00 p.m. at Summerland Secondary. Guest speakers often present information on topics of concern and as well there is a monthly report from the principal and a school board trustee. The P.A.C. is an excellent opportunity to be aware of what's happening in a child's school life. Parents are encouraged to bring their questions and concerns. Everyone is invited to attend!

STUDENT REPRESENTATION ON COMMITTEES:

Summerland Secondary School values student input on the educational policies of the school. For this reason, student representatives are encouraged to be involved in various committees formed during the year. Students wishing to be more involved with the decision-making process in the school should contact the principal or a school counsellor.

PARENTS MEETINGS:

Several times throughout the year, Summerland Secondary School counsellors and administrators will hold a general parents information meeting to provide parents with the opportunity to clarify issues relating to the education of their son/daughter. Meeting dates and times will be advertised several weeks prior to the evening.

Fall meetings include:

Grade 12 parents meeting (post-secondary/graduation)

Grade 9 parents meeting (transition to secondary school)

All parents are welcome and encouraged to attend these meetings. Parents are also encouraged to call the school at any time if they wish to arrange additional personal meetings with teachers, counsellors, or administrators.

STUDENT EVALUATION**STUDENT REPORT CARDS:**

Formal report cards will be produced for students four times per year, in November, February, April, and June. In November, parents will have an opportunity to pick up report cards from the school and to meet with staff. Interim reports may be sent home between formal reporting periods to indicate student progress in a particular subject.

FINAL SCHOOL EXAMINATIONS:

Final examinations are used to enhance the validity of final standing awarded to students. Comprehensive final examinations occur in most courses at the end of each semester. The final examinations shall encompass the total work covered in a course and will be worth from 20% to 25% of a student's final standing.

PROVINCIAL EXAMINATIONS:

Provincial examinations are offered throughout the year as per the schedule established by the Ministry of Education. Provincial exam results are worth 40% in Grade 12. These exams are optional except for English 12 and Communications 12. In Grades 10 and 11 the provincial exams are not optional and count for 20% of the final grade. Students in provincially examinable courses who have not met standards of effort and attendance may not be given the opportunity to write the provincial examination. Students should see counsellors or teachers for the policies and procedures for rereads and rewrites of provincial examinations.

PROVINCIAL SCHOLARSHIPS:

Grade 12 Graduation Program Examinations Scholarships are awarded based on Grade 12 provincial exam results.

From a student's best three Grade 12 provincial exam scores, the Ministry will apply a minimum threshold of 86% for each examination (except Communications 12). A student must also achieve at least a "B" final mark in English 12 or Français langue première 12.

ADJUDICATION PROCESS FOR STUDENT APPEALS CONCERNING SCHOOL MARKS

Requests for an appeal of a final school mark must be made in writing to the Principal of Summerland Secondary School.

Appeals for adjudication of final marks must be submitted to the Principal within one week of the exam being written. Steps in the adjudication process:

1. Student, or parent, appeals, in writing, the school mark within one week of the exam being written.
2. Upon receipt of the appeal, the principal shall:
 - a. Inform the District Superintendent that an appeal has been made.
 - b. Interview the teacher and collect all possible records concerning evaluation of students and the student in question.
 - c. Interview the student and collect all possible material supporting the appeal.
 - d. Consult with the counsellor(s) re: pertinent educational background and information.
 - e. If appropriate, interview department head concerning department evaluation practices and criteria.
 - f. After considering all evidence, make a decision which either supports the student appeal or supports the school mark.
 - g. Call a meeting of the student, student's parent(s), and the teacher and provide rationale for the decision reached.
 - h. Inform the Superintendent of the decision reached regarding the appeal.

STUDENT RECOGNITION

The intent of student recognition is to:

1. reward and encourage student *effort, improvement, and achievement.*
2. recognize students for participation in school activities and for helping to create a positive school environment, i.e., leadership/ citizenship.

EFFORT ROLL:

Students who have a minimum work habit rating of "G" in all courses achieve Effort Roll status.

HONOUR ROLL:

The Summerland Secondary School Honour Roll is the formal recognition of students who have achieved a predetermined standard of excellence. It is an achievement award.

Criteria:

- There is no weighting of courses. All courses receive equal value.
- All courses taken by student are used in determining honour roll standard.
- The Honour Roll is based on letter grades. Eligible students must have a B average. (3.0 Average)
- A minimum of three courses in a semester, or five courses per year, must be taken.

Recognition of students will occur during all four terms of the school year.

PRINCIPAL'S LIST:

Students who have maintained straight A's for any reporting period will have the special distinction of being named to the Principal's List.

END OF COURSE AWARDS:

At the end of each semester, teachers may recognize those students in their individual subject areas who have shown outstanding work in the areas of Achievement, Improvement, or Effort. During an in-class presentation, these students may be awarded certificates to recognize their efforts.

ATHLETIC AWARDS:

Summerland Secondary School uses a point system based on participation, proficiency, sportsmanship, and excellence to determine which students merit athletic awards. Points will be awarded at the discretion of the coaches. Students may accumulate points throughout all years of secondary school to earn a Blue, Silver, or Gold level Athletic Letter award.

In any one year, students in each grade who accumulate the most points will be considered for Athlete of the Year awards in their particular grade. The school coaching staff will select the winners based on the year's point totals and the students' athletic excellence.

JUNE AWARDS CEREMONY:

In June, Summerland Secondary School will host an Awards Night to recognize the outstanding achievements of its students. Parents are welcome and encouraged to attend this celebration. Awards presented will include:

- Outstanding achievement in course work.
- Outstanding achievement in athletics.
- Service, Leadership and Citizenship awards.
- All round grade 10 student.
- Outstanding leadership – grade 11

SCHOOL LEAVING CEREMONIES:

Summerland Secondary school is honoured to present the graduating Grade 12 class in their formal School Leaving Ceremonies to be held in June 2012. Following an introduction of the graduates, presentations will be made to:

- Local bursary winners.
- Scholarship winners.
- Verrier Award for the most outstanding Grade 12 student.

FINANCIAL AID BOOKLET:

Each spring a Financial Aid booklet is published which outlines the bursaries and scholarships available to the graduating students of Summerland Secondary School. Close to \$70,000 in local financial aid is available to assist students with post-secondary education. Two types of awards are available for students:

- **Bursaries** are awarded on the basis of academic performance, citizenship, community/ school involvement, and the financial need of the student.
- **Scholarships** are awarded on the basis of academic performance in Grade 11 and 12 academic subjects.

Application can be made for all local bursaries and scholarships through the school. See counsellors for assistance or more information.

FINANCIAL AID BULLETIN BOARD:

The school regularly receives information about post-secondary financial aid. This information is available in the Student Services Office. Information about scholarships and bursaries will be posted on the financial aid bulletin board located in the Student Services Office. Graduating students should check the board regularly for updated information and application due dates.

PASSPORT TO EDUCATION:

The Passport to Education program acknowledges the accomplishments of students in grades 10 through 12 in both academic and non-academic areas, and provides encouragement for further post secondary education.

Winners will be announced in August following each school year. Passports for award winners will be kept in the school office and given to students following completion of Grade 12. Information about redeeming passports is available through the counsellors.

STUDENT LEADERSHIP:

The school offers leadership courses in grades 9 through 12. Student leadership will give students the opportunity to develop a sense of responsibility and initiative. Students will promote school spirit by organizing dances, special days, pep rallies, fundraising events, and student and staff recognition. Leadership students are often asked to sit on staff and community committees to deal with educational concerns. Students will also have opportunities to attend leadership conferences and training sessions, improve student/teacher relations, and work for the general betterment of the school.

EXTRACURRICULAR PROGRAMS

Summerland Secondary School attempts to provide many opportunities for students to participate in a wide variety of organized recreational, competitive, cultural, and leadership programs outside of school hours. Through participation in these programs, students will experience enrichment activities that will complement their school curriculum. Students will gain an understanding of commitment, physical and mental well-being, dedication to purpose, and an appreciation of cultural activities.

The specific opportunities that are offered may vary year to year depending on student interest and involvement.

ATHLETICS:

The following sports programs may be offered at the junior and/or senior level: volleyball, field hockey, basketball, cross-country running, track and field, golf, tennis, badminton, swimming and soccer.

Team involvement usually involves one to three practices a week and participation in league games in the South or South/Central Athletic Association. Students are required to follow the expectations outlined in the Athletic Policy presented by coaches at the start of each season. Participants will be asked to pay an athletic fee which covers a portion of the cost of officials, uniforms, transportation, and other expenses.

INTRAMURAL ATHLETICS:

The intramural athletic program is available at lunch hour for seniors and juniors. A variety of sports are offered throughout the year. Students sign up for the activities of their choice, which may include basketball, volleyball, badminton, indoor soccer, and floor hockey.

THEATRE:

Junior and Senior Drama Clubs will perform at least one major production per year. These clubs are open to all students.

MUSIC:

There are several opportunities for students at Summerland Secondary to participate in extracurricular music activities. Students may join the jazz band. The music department invites students to come and participate with these groups and develop music ability.

SCIENCE FAIR:

Teachers are available to assist students wishing to prepare projects for the annual School District #67 Science Fair. Students placing at the District Fair will have the opportunity to go on to the Okanagan Regional Science Fair and possibly the National Science Fair. Over the years, numerous Summerland students have advanced to compete and place at the national and international levels.

OTHER CLUBS MAY BE OFFERED ACCORDING TO STUDENT INTEREST.

STUDENT SUPPORT PROGRAMS

STUDENT SERVICES OFFICE:

The Student Services Office provides a reception area for most services provided directly to students. Registration and withdrawal from school, report cards, and other student records are dealt with in this office. School counsellors' offices are located in this area, and individual appointments may be made through the counsellors. Course planning, post-secondary, and financial aid information is available. Students are encouraged to check the bulletin boards regularly throughout the school year.

COUNSELLING SERVICES:

Two counsellors are available to provide counselling services to students during the school year. Counsellors will confer with students and parents as the need arises. Parents should feel free to contact the counsellors at any time.

Counsellors work primarily in the following areas:

- Course selection/student timetables
- Post-secondary/career preparation
- Financial aid information
- Academic
- Crisis intervention

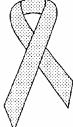
OUTSIDE AGENCIES:

Students of Summerland Secondary have access, through the school, to many community support agencies. Counsellors can assist students with referrals to support workers. Agencies that are available to assist students include:

Pathways Addiction Resource Counsellor
Penny Lane Youth & Family Worker
Public Health Nurse
Mental Health
Ministry of Children & Families

The school has Youth and Family Workers who are available in the school on a regular basis for student appointments. See school counsellors to arrange an appointment or to obtain further information.

THIS RIBBON IS A LIFELINE. WANT TO HELP?



Give this card to a counsellor, teacher, clergy, parent, friend, or call:

1-800-suicide
1-250-493-6622 (24 hr. crisis line)

THIS CARD IS A CRY FOR HELP!

- Stay with the person - you are their lifeline
- They may not be able to tell you clearly their needs if they are in severe emotional pain or distress
- Get them to, or call someone yourself who can help if you cannot

ALTERNATE EDUCATION PROGRAM:

The Alternate program is designed for students in grades 9 to 12 who are academically capable but who have had behavioral difficulties in a regular classroom setting. Many are unsuccessful in the regular program for a variety of reasons; personal family issues, removal from regular school programs, at risk of dropping out, school phobia, poor attendance, and behavioral difficulties. The Alternate Program offers a small, personalized and structured environment individualized to meet each student's behavioral and academic needs. The program requires students to acknowledge problems and to be willing to work on making more positive behavioral and academic choices. Students often referred to as academically or behaviorally "at risk" frequently find success in the Alternate Program.

LEARNING ASSISTANCE / SPECIAL EDUCATION PROGRAM:

The support teachers and teacher aides provide a continuum of services for students with special needs.

Learning Assistance services are provided for students who are experiencing difficulty with regular course material. Support might include course adaptations, assessment, or a block of learning assistance to provide tutoring and help with homework assignments. Access to these services may be requested by asking a counsellor, classroom teacher, or support teacher who will then discuss with the School Based Team.

For students with special needs, more extensive services are provided through an Individual Education Plan. Services may include modified or adapted programs, in-class teacher aide support, tutoring, a block of learning assistance, or access to district support services as required. Access to these services is through the School Based Team following identification by the school psychologist.

LIBRARY/RESOURCE CENTRE:

The library/resource centre offers students a wide variety of services. These services include: access to a diverse collection of fiction and non-fiction resources, use of multiple educational online resources and computer programs, assistance with academic papers, and a quiet place to read and/or study. The library program focuses on supporting and enriching the academic and extra-curricular interests of the student population.

The teacher-librarian and library technician look forward to working with students and teachers as they search for the perfect book, complete research for a class assignment and to team-teach with teachers regarding class projects.

TUTORS:

Peer tutors and community tutors are available to assist students with difficulties in individual subject areas. A fee may be charged for tutoring services. Students interested in contacting a tutor or working as a peer tutor should contact counsellors.

ENGLISH AS A SECOND LANGUAGE:

For students attending Summerland Secondary School, for whom English is not their first language, an ESL support program is available. Contact counsellors for more information.

SUMMERLAND COMMUNITY LEARNING CENTRE:

(Time TBA in September)

The Summerland Community Learning Centre offers:

- course completion
- course upgrading

A wide variety of courses are available to assist students to successfully complete a secondary school education. For more information, contact counsellors or phone the Summerland Community Learning Centre at 770-7660.

DISTANCE EDUCATION:

A wide variety of courses are available through the South Central Interior Distance Education School for grades 10-12. There is a refundable course resources fee. For more information, see counsellors.

SPECIALTY PROGRAMS**FRENCH IMMERSION PROGRAM:**

The French Immersion Program began at Summerland Secondary in September 2008. Students who successfully complete this program will graduate with diplomas in both French and English.

Students in the Immersion Program will study Science - Sciences Naturelles, Social Studies - Sciences Humaines and French Language Arts - Français Langue in French. Their other courses will be offered in English.



CAREER PROGRAMS (C.A.V.E.)
www.SSSCAVE.ca

APPRENTICESHIP PROGRAMS:

There are many opportunities for students to start an apprenticeship in a trade while still attending Summerland Secondary School. Students can either enroll in an entry level training program through Okanagan College or start their apprenticeship with a local employer. When starting an apprenticeship during S.S.S. students can also qualify for dual credits and additional scholarships. For more information on apprenticeship programs see Mr. Knowlton in the Careers Centre.

WORK EXPERIENCE:

The S.S.S. Work Experience Program offers students a unique opportunity to work in local businesses as part of their school day. Work Experience blocks are part of a student's timetable and attendance is required, as with any other class. Some benefits include:

- Develop skills & knowledge of an occupation
- Help determine future career choices
- Create local contacts & references
- Develop appropriate workplace conduct
- Create possible employment opportunities
- Job experience for resume & portfolio
- A "break" from regular classroom environment

CAREER DISCOVERY DAYS:

Career Discovery Days are intended to give students a first-hand visit to the programs and employers that are available to them in a particular career area. During these days students will be able to ask their own questions to those working in a particular field or who teach a post-secondary career program. Examples of S.S.S. Career Discovery Days are:

Trades & Technology - Students to tour the Okanagan College trades Programs and FlightCraft maintenance centre

Culinary Arts - Students to tour the Okanagan College Kitchen and meet with local restaurant owners/chefs

Animation Students to tour Centre for Arts & Technology (CATO) and Shaw Cable/CHBC

Biology Students to tour the Summerland Agricultural Research Centre

Fashion & Design Students may have the opportunity to tour the Okanagan Fashion Institute which can include Penticton School of Hairdressing and the Okanagan College Esthetician course in Oliver

Geography Students to tour local forestry, mining or conservation job opportunities

EXPECTATIONS OF STUDENTS

1. RESPECT SELF, OTHERS AND PROPERTY:
 - A. Respect means to show regard and consideration.

2. MAXIMIZE LEARNING
 - A. Attend all classes.
 - B. Arrive on time with all necessary materials.
 - C. Be actively engaged in their own learning.

3. BE RESPONSIBLE AND KIND TO ALL STUDENTS, STAFF & GUESTS

Summerland Students Rubric						
People Skills	0	1	2	3	4	People Skills
Disrespectful						Respectful
Impolite						Courteous
Argumentative						Disagrees appropriately
Avoids interaction (distant)						Culturally appropriate eye contact
Undermines discussion						Encourages discussion
Negative body language						Appropriate body language
Excludes others						Tries to involve others
Hurtful, manipulative and judgmental						Diplomatic
Prejudicial						Empathetic
Acceptance of Self and Others	0	1	2	3	4	Acceptance of Self and Others
Negative participant						Positive participant
Insulting						Supportive
Discouraging						Encouraging
Close minded						Open minded
Excludes others						Willing to work with all
Isolates self						Inclusive
Blames others						Takes responsibility for one's action
Personalized Learning	0	1	2	3	4	Personalized Learning
Unaware						Self reflective
Intolerant						Accepting
Does not care (apathetic)						Curious
Uses excuses and avoids consequences						Takes initiative
No motivation						Self motivated (intrinsic)
Work never completed						Self Advocating
Avoids interaction (verbal)						Speaks with confidence & purpose
No follow through						Demonstrates follow through

School Code of Conduct

It is expected that students will:

<p>A. Attend school each day, arriving on time and complete the work assigned in those classes.</p>	<ul style="list-style-type: none"> ➤ Students who have been excused from class by a parent are still responsible for catching up on the work missed. This is especially relevant to practical based courses. ➤ Students who are going to be absent for considerable time require a medical note. ➤ A process will begin if a student has missed 25% of classes. This may lead to removal from class. ➤ Possible consequences for unexcused absences: Attendance cards, In-school suspension.
<p>B. Be considerate and respectful of the school community – administrators, teachers, school staff and fellow students. This includes the learning environment: books, equipment, learning materials, school building, equipment and grounds.</p>	<ul style="list-style-type: none"> ➤ Severity and frequency, as well as age and maturity, is considered in determining appropriate disciplinary action. Whenever possible preventative and restorative actions will be used rather than punitive actions. ➤ Violence, bullying, harassment and discrimination contrary to the BC Human Rights Code are unacceptable.
<p>C. To be a positive participant in all school and related activities. Actively engaged in school work and seeking to do their personal best.</p>	<ul style="list-style-type: none"> ➤ Cell phones and i-pods are to be utilized according to the classroom rules. ➤ Utilize the internet safely and appropriately as required for assignments. ➤ Academic honesty is expected.
<p>D. Summerland Secondary is part of the community. Students will conduct themselves in a manner which would reflect positively on our school and community both during school times and on school sponsored events.</p> <p>E. Have no contact with alcohol, drugs, weapons or replica weapons, during school or at school events.</p> <p>F. No smoking on school property</p>	<ul style="list-style-type: none"> ➤ Responsibility for one's actions and restorative practice are the keys to changing behaviour. ➤ Non-compliance with the Code of Conduct may include verbal warning, detention, parental contact, restitution or suspension. ➤ Serious or repetitive breaches of the Code of Conduct may include referral to the District Discipline Committee or the Inter-Agency Helping Action Team. ➤ With respect to discipline, parents will be notified where appropriate and the school has the authority to determine consequences.

**This is a school-based document. Students are subject to the expectations as outlined in the District Code as well.*

*Summerland
Secondary School*

has an **ACTIVE**
Anti-Bullying Program

STOP A BULLY
SAFE & ANONYMOUS

 Canada's Anti-Bullying Reporting Program

www.StopABully.ca



STUDENT POLICIES

JUNIOR/SENIOR ATTENDANCE:

It is the responsibility of parents to ensure students are in attendance in school and to notify the school if their child is absent. It is difficult to assist students who do not attend regularly. Parents who are concerned about their child's absenteeism are encouraged to contact the school at any time.

For students who have a chronic unexcused absentee problem, the school will go through a process to try to encourage a change in behaviour that reflects:

- the need for students to take ownership of their education and be personally accountable for their attendance.
- the varying nature of the courses offered.
- the need for flexibility which will allow instructors and students to adapt to different learning environments.

TARDINESS:

It is the responsibility of students to be in class on time. Students who are late arriving in the morning or after lunch should not report to the office, but should go directly to class. Only students whose parents have excused them may come to the office for a late slip.

Period lates are defined as arriving in the classroom sometime after the time class is to start and before the time the class is to end. The policy for dealing with students who are late is generally up to the individual teacher. Chronic lates will be referred to the school administration.

SMOKING PROHIBITED:

According to government legislation, smoking (and the use of any tobacco products) is not permitted in school buildings or on school property. Summerland Secondary School has cessation supports in place for students trying to quit smoking and these can be accessed upon request at our student services department.

HARASSMENT OF OTHER STUDENTS:

Students are asked to treat each other with dignity and respect and must refrain from any activities that harass or threaten anyone, either verbally or physically. Harassment of other students will not be tolerated in the school. Any student who is being harassed is asked to report the incident to the school administration immediately.

SKATEBOARDING POLICY:

Students are asked not to skateboard on school property.

ELECTRONIC DEVICES:

Electronic recording devices (e.g., iPods, cell phones, MP3 players, etc) must be turned off and remain off during class time. The use of such devices may be permitted in class at the discretion of individual teachers.

Students who use such devices inappropriately on school property, or during the school day will be subject to school discipline.

Inappropriate student use of electronic recording devices includes, but is not limited to, recording, emailing and/or posting images or text related to:

- Cheating (e.g., copies of exams and assignments)
- Student violence (e.g., fights or assaults)
- Illegal activities
- Pictures or video taken of anyone without their prior knowledge and expressed permission
- Material of a sexual or pornographic nature
- Material that is racist, hateful, hurtful, or intolerant

Please note, the school accepts no responsibility for the loss or damage of such items taken to class, stored in lockers or transported on field trips.

THROWING SNOWBALLS:

As throwing snowballs creates an environment that can cause injury to individuals and damage to property, students are not permitted to throw snowballs in the vicinity of the school, which includes the downtown area.

SPECTATOR ACTIVITIES:

Summerland Secondary School enthusiastically encourages the attendance of students, parents, teachers, and members of the community at school events. Spectators are requested to show their support and appreciation for the participants through noise or applause appropriate to the event.

SCHOOL DANCES:

Students are expected to follow the dance regulations outlined prior to the dance by the sponsoring group.

PARKING:

Students park in the designated area between the swimming pool and the school. Students are asked not to park on Main Street or in the Pharmasave parking lot.

TELEPHONE:

Students may use the student telephone in the Main Office. Students should not leave their classes to use the phone during class time. In case of emergency, a school secretary may be contacted for special access to the office telephone.

STUDENT LOCKER ASSIGNMENT:

Students must occupy the locker they are assigned. Any locker changes must be authorized by the school administration. Lockers are the property of the school. The school administration reserves the right to enter a student's locker at any time, without prior student authorization.

DRESS CODE:

All students at Summerland Secondary School are expected to be neat and tidy and dressed appropriately. Common sense should be the guide. Dress should be appropriate to the situation and should not disrupt the educational process. Body cover and T-shirt messages must be in good taste for this workplace. Health and safety regulations require that appropriate footwear be worn. Students are expected to cooperate with staff requests regarding dress code; teachers may refer pupils to the administration if adjudication of acceptability of dress is required.

**CONSEQUENCES FOR VIOLATION OF
STUDENT BEHAVIOUR POLICIES**

For minor offenses, students will usually be given a warning by a teacher or administrator, and consequences of further infractions will be outlined to them. These consequences could include detention, community service, suspension, and referral to the administration.

More serious violations, such as safety issues, harassment, smoking on the school grounds, etc., will be referred directly to the administration on the first offense with the possibility of the student being suspended from school for his/her actions. Students may also lose the privilege of attending school functions such as dances.

Extremely serious offenses will result in direct referral to the administration and the student being sent home. The student may be suspended for an extended period of time (up to five days) and may be recommended to the SSS Inter-Agency Committee or the School District #67 Discipline Committee.