

SCHOOL DISTRICT NO. 67 (OKANAGAN SKAHA)

POLICY

POLICY #471 Copyright Laws

RATIONALE

The Board recognizes that the technology related to the storage, retrieval and dissemination of information is continuously changing and that the copying or use of print materials, electronic media, electronic databases and computer software must respect copyright protections.

POLICY

In compliance with the Canadian Copyright Law, the Board specifies that the use or reproduction, by any means and in any quantity, of copyright material by Board employees will be permitted only when that use is in compliance with permissions granted under the *Copyright Act* or when specific licenses have been secured.

ADOPTED: November 8, 1999

Reviewed/Revised: December 14, 2015
Statutory Reference: *Copyright Act*

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REGULATIONS AND PROCEDURES

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1. Principals and other senior management personnel shall ensure that the contents of this policy are made known to staff in their areas of responsibility and that compliance with copyright laws is routine.
2. The material covered by this policy includes all copyright protected work regardless of format. Details regarding copyright compliance can be found at www.cmec.ca.

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