

**KPAC (Kaleden Parent Advisory Council) Meeting Minutes
November 4, 2019**

In attendance:

Karen Pennington, chair	Jessica ter Wolbeek, co-secretary	Nancy Lomax, principal
Lauralee Majeau, treasurer	Karen Smith, KCA liaison	
Ange Schaffrick, co-secretary	Kathy Pierre, trustee	

Regrets: Lindsay Slobodzian, vice-chair

Meeting start time 7:02pm

Acceptance of minutes from last meeting (Oct 2019)

Trustee's report (Kathy Pierre)

See separate report for full details. Highlights:

- The newly approved Board policy handbook is available on the website.
- A letter about the harmful effects of vaping on youth is being written to Health Minister Dix.
- Big decline in enrolment in SD67 this year – mostly at Pen High.
- The International student program is growing. Host families are always needed - this is a paid role.
More info: <http://www.sd67.bc.ca/school/internationalprogram/host/Pages/default.aspx>
- SD67 is currently reviewing its Transportation Policy (school bus policy). A public survey is available online during November: <http://www.sd67.bc.ca/District/Departments/Transportation/Review/Pages/default.aspx>

Principal's Report (Nancy Lomax)

- Early dismissal days, student-led conferences, and Scholastic book fair this week: thank you to volunteers!
- Remembrance Day assembly this Friday 8:45am
- Successful learner traits program has started up again
- Penticton Veas will be visiting the school on Tuesday November 26th
- Teachers have been asked to save art for the next update of the Art Wall
- Christmas concert is now just 5 weeks away – will be in the gym, stage and lights have been ordered

Treasurer's Report (Lauralee Majeau)

- \$15000 is still set aside for the installation of the new playground equipment
- No gaming grant received yet – Lauralee will follow up
- Current balance is just under \$9000
- Halloween dance profit \$177, Turkey lunch cost \$135 – turkey was very expensive

Old business:

- 1) Pumpkin carving was very successful – no cost to PAC because pumpkins were donated and decorating supplies were left over from previous years. Jessica enquired whether an official thank you was sent to the Halls for the donation of the pumpkins. Nancy said that she will organize for the kids to do something for this.
- 2) Portrait Fundraiser: no response from photographer. Discussion about whether to continue pursuing, or contact other photographers (Charla Ashe? Jackie Goodfellow?), or skip this fundraiser. Decision was made to contact other photographers. Karen P will do this.

- 3) Need volunteers for: school safety zone (training on using speed reader that we can borrow from KOP), hot lunch prep and serving (4 needed in addition to Ange for serving each week), and LEGO club.
- 4) KPAC Movie night Friday November 15. Karen P will send the website around to choose a movie. Ange has bought concession food to sell. Jess will make a poster to advertise. Lauralee will check on Hall availability and purchase insurance. Karen S will ask about advertising on the sign board.
- 5) Update on playground equipment. Nancy spoke to Doug Gorcak who says that it is now too late and will have to wait until spring. Other projects were ahead in line.
- 6) Apex Tubing Day January 17th – Lisa Navin is coordinating lunch.

New Business:

- 1) KPAC column in Skaha Matters: Incorrect date for first hot lunch. Some concern about this use of space and if it is being used to its maximum benefit. The question arose as to why it is not being written by someone who attends the PAC meetings and knows what needs to be included. Agreement that it should be. Jessica will contact Brad to discuss.
- 2) Any different ideas for Fun Day? Topic tabled until next meeting.
- 3) Kids Christmas Boutique to be coordinated by Shannon Lucas. Items are donated and kids bring money to purchase Christmas gifts for their family members from 25c table, 50c table, \$1 table, etc. Will need 5-6 parent volunteers.
- 4) Raffle baskets at the Christmas concert? Ask for donations related to a specific theme (one theme assigned to each Division eg. kitchen, pet, family fun). Sell raffle tickets in advance of the Christmas concert. Asked Nancy for her okay and she gave it. We will need a lotto license for this. A related suggestion is raffling off VIP parking or best seats in the house.
- 5) New ideas?
 - Jess has several fundraising ideas including food items, seed packets, Budding Artists, etc. She will collect more information including waiting for information packages to arrive in the mail.
 - Ange suggested a raffle related to the Family Day long weekend in February, a bingo night, muffin madness.

Next meeting : Monday December 2 at 7pm