

KPAC (Kaleden Parent Advisory Council) Meeting Minutes September 16, 2019

In attendance:

Karen Pennington, chair	Jessica ter Wolbeek, co-secretary	Joline McNolty, parent
Lindsay Slobodzian, vice-chair	Karen Smith, KCA liaison	Karlyn Gurnsey, parent
Lauralee Majeau, treasurer	Lisa Needoba, parent	Yolande, parent
Ange Schaffrick, co-secretary	Leanne McClarty, parent	Nancy Lomax, principal

Regrets: Kathy Pierre, trustee

Meeting start time 7:05pm

Review of minutes from last meeting (June 2019 AGM)

Approved/accepted 1st: Leanne 2nd: Lisa

No trustee's report this meeting (Kathy Pierre)

Some information passed along is that child and adolescent psychiatrist Dr Tyler Black will be presenting a free talk on "Parenting in a Digital Age" on September 23rd 6:30-7:30pm at the IMC building (425 Jermyn Ave).

Principal's Report (Nancy Lomax)

- Welcome back to everyone
- We were down to 88 students at the end of June, there were an additional 12 added in late August/early September. Final number is 98 students. The classes needed to be reconfigured due to this fairly significant change, but everyone is settled now. All classes are split including Kindergarten.
- Some bell times have changed and will be changing again. Details will be announced once finalized.
- The annual Open House will be held on Thursday Sept 26 from 4:30-5:30 (parents can meet teachers in their classrooms) followed by the PAC pizza dinner 5:30-6:30pm.
- Grade 4/5 cross-country running club has started, first practice at lunch tomorrow led by Jessica ter Wolbeek, district runs will be held at Trout Creek (Oct 3) and Naramata (Oct 16).
- Our AED has arrived. All schools in SD67 now have them. Quite easy to use - it talks to you with instructions. Additionally, Shannon Lucas has first aid training that specifically includes AED use.
- schoolcashonline is up and running for payments.
- Breakfast club will be on Tuesday and Thursday mornings 8:00-8:23, Ginny Manning and Subrina Monteith will be there, other parent helpers are welcomed. Donations of muffins will be gratefully received.
- The Christmas concert will be on Thursday December 12th at 1pm and 6pm.
- The year-end Celebration of Learning (graduation) will be the afternoon of June 24th.

Treasurer's Report: Lauralee Majeau

- New playground and gym equipment was purchased by last year's KPAC and has already been paid for. It is currently at the district maintenance yard – installation planned for October.
- Currently approx \$15,000 set aside to pay for playground equipment installation.
- Remaining bank balance is approx \$8,500
- Gaming grant application was filled in by Judy Elphick and needs to be submitted ASAP.
- BCCPAC membership needs to be renewed – cost is \$75 – Joline thinks that DPAC paid for this last year and will send the relevant contact information

Banking and signing authorities have been done.

Karen Pennington, Lindsay Slobodzian, and Lauralee Majeau now have signing authority.

Old business:

- 1) Art Wall – Karen Pennington is still working on this. Pictures have been framed but she still needs to order plaques. Jess ter Wolbeek offered her hubby to do the hanging. Karen will keep us updated.
- 2) Shae Watson has been using the spin bike at home over the summer. Ken McNolty will collect it from Lisa Needoba tomorrow and deliver it to the school. It will initially be located in Shae's classroom (Division 2) but may also be used in other locations. Nancy mentioned that the OT will be in the school this Wednesday. Lisa mentioned for those who were not previously involved with the spin bike purchase that the research indicates it is best if it is in classrooms.

New Business:

- 1) School wish list for 2019/2020 was supplied by Nancy. This is similar to last year's lists, with updates for increases in fuel prices, etc. It includes the majority of the cost of buses for school outings, cost of the Apex tubing day, stipends for school-related purchases by teachers, etc. Total requested from PAC is \$10,800.
- 2) Teachers' stipends are currently set at \$150 for the year. Teachers can decide what to use this money for, as long as it is classroom-related. They should supply receipts to Shannon for reimbursement. It was agreed to increase this amount to \$200 per teacher per year. (1st Lisa, 2nd Ange)
- 3) Discussion of planned/possible events for 2019/2020:
 - Pizza night after Open House (Sept 26) – pizza from Papa John's (same as last year), water included on order form this year. Volunteers should meet at 4pm to help with setting up tables, and by 5:30 to help with distributing pizza. Karen P will bring a float for water sales.
 - Family portrait day – Karen Pennington has been in touch with Peter. He is currently very busy but will get back to her with a date.
 - Apple fundraiser – no plans to do this
 - Turkey lunch – organized by hot lunch crew and Imelda (kitchen at Skaha Meadows golf course). Date TBA. Ange will check in with Imelda about this year. This is a school and community event. Free for KES students. The price for others will be increased this year.
 - Pumpkin carving – October 24th. Pumpkins will hopefully be donated by the Halls (McLean Creek Family Farm. Backup plan is The Peach King.
 - Hallowe'en Dance – usually held the weekend before Hallowe'en. Will need volunteers if this is going to happen this year. Can be a good fundraiser, as well as a fun community event.
 - KPAC Movie Nights at the Kaleden Hall. Need volunteers to organize and run these. We purchase a share of the DPAC movie license – this will be up for renewal each January. List of approved movies can be found on the ACF website. Movies can be purchased at Walmart. Hall insurance must be purchased. Entry fee can be \$2, concession items can be sold. Kids need to be kept under control – no excessive running around, etc.
 - Poinsettias and gift cards has been taken over by Ange Schaffrick (from Sandy Nickle).
 - Christmas concert bake sale (Dec 12th) – baking is donated by parents and others and is set up in the foyer outside the gym. It has been suggested to revert to pricing the items in some way rather than making it purely by donation. Or providing a suggested donation amount by table. Karen Pennington brought up the possibility of including a home-based business area (PAC makes money by renting table to vendors). Space could be an issue. Library could be used. This can be discussed further at the October meeting.
 - Apex tubing day – Lisa Navin has volunteered to coordinate lunch for this again.

- Spring Fling Dance – no plans to revive this.
 - Blueberry plant fundraiser – Jessica ter Wolbeek will organize this again and plans to include other types of berries as well.
 - Concession at Kaleden Run (Friday May 22) – Karen Pennington will take the lead on this.
 - Lobsterfest – Leanne McLarty will continue to take the lead on this but will need other volunteers to help. Date will probably be May 30th but this still needs to be confirmed.
 - Fun Day will be held on June 19th. Previously we have rented equipment from Par-T-Perfect and done face painting. Next meeting we will brainstorm ideas for this year.
- 4) Ideas for other events or fundraisers are welcomed from anyone.
 - 5) We will utilize the sign-up board at the Open House (as was done last year) to start recruiting volunteers for various events throughout the year. Board will be located near the tables where pizzas are handed out. People should be on hand to describe what the various volunteer roles will involve. People must also be sure to actually utilize the lists when organizing events. Karen will make the sign-up sheets.
 - 6) Hot lunch – Ange is the coordinator again this year. Mary Defehr is no longer running the pizza fundraiser lunches, so hot lunch could take this over. The tentative plan is to do 2 hot lunches and 1 pizza lunch per month. Hot lunch days are all homemade, healthy meals with local suppliers of ingredients. Ange will recruit a hot lunch committee. People can volunteer for prep, serving, clean-up, or all of the above.
 - 7) School website needs PAC information updated – Shannon Lucas will do this.
 - 8) School zone safety. Partnership with Kaleden on Patrol (KOP). Opportunity for training 5-6 people on using speed readers, which KOP will allow us to borrow anytime. This is a fantastic opportunity! No volunteers so far. Karen P will re-advertise as well as including a sign up sheet on the volunteer board at the Open House.

Next meeting : Monday October 7th at 7pm in the school library.

Meeting adjourned at 8:24pm.